

BOARD OF DIRECTORS
Tuesday June 23, 2026
AGENDA

Presentation: Summer Foundation Events, Kosha Olsen

Consent

1. Approval of Minutes for May 2026*
2. Approval of Expenditures for June 2026

Action

Unfinished Business

1. FY27 Final Draft Budget*

New Business

1. Bookmobile Consignment Contract
2. Organizational Meeting

Executive Session:

Reports

- Director's Report*
- Foundation Report*
- Personnel Changes*
- Financial Report for June 2026*
- Balance Sheet for June 2026*
- Library Café Financial Report for June 2026*

Meeting and Events Dates and Location

Tuesday, July 28, 2026, System Board Meeting, 3:30pm, Coneflower Room

Tuesday, August 25, 2026 System Board Meeting, 3:30, Coneflower Room

Adjourn

*Supporting documentation included



BOARD OF DIRECTORS

MINUTES

Tuesday, May 26, 2026

The Board of Directors of Laramie County Library System met in regular session at the Laramie County Library on Tuesday, May 26, 2026. Michael Pearlman convened the meeting at 3:32 p.m. Directors Stacia Berry, Denise Burke, Kris Rude, Steven Leafgreen, were present. Also present were Antonia Gaona (Executive Director/County Librarian), Laura Block (Director of Business and Administration), Beth Cook (Director of Public Services), Nancy McCann (Laramie County Library Foundation Board Member), Kosha Olsen (Laramie County Library Foundation Director). Sharon Vye (Executive Coordinator), Kayla Schwab, Members of the public.

260526:01 Denise Burke presented a motion to approve the consent agenda as presented; Stacia Berry Seconded the motion. The motion passed unanimously.

260526:02 Steven Leafgreen presented a motion to approve the Events and Programs Policy, Exhibits Policy, and Event Presenter and Partner Policies as presented with amendments. Denise Burke seconded the motion. The motion passed unanimously.

260526:03 Steven Leafgreen presented a motion to enter an Executive Session to discuss a personnel matter. Denise Burke Seconded the motion. The motion passed unanimously.

Meeting Adjourned at 5:07 p.m.

A handwritten signature in blue ink that reads "Sharon Vye".

Sharon Vye
Executive Coordinator



June 16, 2026

To: Board of Directors
From: Director of Business & Administration
RE: FY 27 Balanced Budget

The County Clerk has requested that the library submit a balanced budget before fiscal year-end so it can be included in the County’s budget hearing. The County’s budget hearing is scheduled for June 25, 2026, at 6:00 p.m. This balanced budget includes accurate figures for property tax and auto license fees; however, because a balanced budget is required before fiscal year-end, the remaining year-end income and expense figures are estimates. A balanced budget amendment with actual year-end figures will be presented to the board for approval at the July meeting.

Year-end tax income received was \$4,775,310.93, which is \$424,689.07 less than anticipated. As a result, we have included funding from the O&M reserve account, 490-000. These funds will cover the cost of utilities, facility service contracts, and infrastructure changes necessary to complete strategic goals and facilities master plan projects.

Budget Item	Amount
Electricity	\$170,512
Natural Gas	\$60,000
Water	\$38,000
Facility Service Contracts	\$160,455
Facility Enhancements	\$150,000
Total	\$578,967

Reserve funding to cover construction costs for the Pine Bluffs annex is included in this budget. This work represents the minimum necessary to open the building and make it available for public use. It includes installing a cooling system, adding a stair railing and wall for the second floor, and completing the restroom. Costs are currently estimated, and only the funding necessary to bring the building up to code will be used.

The electronic materials line item, 547-000, has been increased by \$20,000 to address increased patron demand for Hoopla.

RECOMMENDATION

Move to approve the FY 27 Balanced Budget as presented and forward to the County Clerk’s office for inclusion in the County budget hearing.

Laramie County Library System						
FY 27 Draft 4		FY26	Actual as of	FY 26	FY 27	
		Budget	5/31/2026	Estimated YE	Draft 4	
INCOME						
Taxes						
400-000	1% OPTIONAL SALES	1,040,717.00	1,268,042.87	1,268,042.87	1,332,439.00	
402-000	AUTO LICENSE FEE	720,000.00	736,324.80	808,103.19	840,427.32	
404-000	MILLAGE	5,200,000.00	3,410,271.13	4,775,310.93	4,900,000.00	424,689.07
406-000	MISCELLANEOUS TAXES	6,500.00	6,794.74	6,794.74	6,500.00	
409-000	SPECIFIC PURPOSE TAX	137,584.62	138,818.96	138,818.96	0.00	
	TOTAL TAXES	7,104,801.62	5,560,252.50	6,997,070.69	7,079,366.32	
FEES						
412-000	FEES	35,000.00	54,267.79	59,201.23	45,000.00	
	TOTAL FEES FOR SERVICE	35,000.00	54,267.79	59,201.23	45,000.00	
GRANTS						
432-000	GRANTS	15,000.00	0.00	0.00	15,000.00	
432-008	GRANT - COUNTY ARPA	215,948.98	127,424.98	127,724.98	134,951.33	
432-009	GRANT - SELF-SERVICE ARPA		172,769.94	181,249.94	98,084.39	
433-000	GRANT FROM FND (BSR)	25,000.00	22,711.19	24,775.84	25,000.00	
	TOTAL GRANTS	255,948.98	322,906.11	333,750.76	273,035.72	
SUMMER READING						
454-000	SRC - SALES/DONATIONS	1,500.00	310.00	338.18	1,500.00	
	TOTAL SUMMER READING	1,500.00	310.00	338.18	1,500.00	
MISCELLANEOUS						
430-000	INSURANCE SETTLEMENTS	0.00	0.00	0.00	378,130.43	
433-001	STAFF MERCHANDISE	0.00	0.00	0.00	0.00	
434-000	INTEREST ON FUNDS	200,000.00	274,903.11	299,894.30	250,000.00	
440-000	SALE OF PROPERTY	2,500.00	2,226.92	2,429.37	2,000.00	
442-000	MISC INCOME	2,000.00	29,823.91	29,823.91	3,500.00	
444-000	CONTRACT WITH FND	133,350.00	81,654.74	89,077.90	133,350.00	
445-000	FND DONATIONS	0.00	112,783.95	112,783.95	0.00	
447-000	PUBLIC LIBRARY ENDOWMENT	93,947.33	93,917.33	93,917.33	101,910.69	
	TOTAL MISCELLANEOUS	431,797.33	595,309.96	627,926.76	868,891.12	

Insurance claim for wind & hail damaged areas, approximately 1/3 of Cheyenne Roof, vehicle hail damage

Laramie County Library System						
FY 27 Draft 4		FY26	Actual as of	FY 26	FY 27	
		Budget	5/31/2026	Estimated YE	Draft 4	
CAFÉ INCOME						
470-000	FOOD SALES	80,000.00	63,176.78	68,920.12	65,000.00	
471-000	KIDS FOOD SALES	11,000.00	10,652.58	11,621.00	11,000.00	
472-000	HOT DRINK SALES	45,000.00	36,598.43	39,925.56	40,000.00	
473-000	COLD DRINK SALES	23,000.00	19,758.93	21,555.20	23,000.00	
474-000	MERCHANDISE SALES	5,000.00	2,484.64	2,710.52	3,000.00	
475-000	SALES TAX COLLECTED	10,000.00	4,782.12	5,216.86	7,000.00	
476-000	MISC. CAFÉ INCOME	1,500.00	1.92	2.09	1,500.00	
	TOTAL CAFÉ INCOME	175,500.00	137,455.40	149,951.35	150,500.00	
CASH CARRYOVER & ON HAND						
450-000	PLANNED CASH CARRYOVER	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	
460-000	INCOME OVER EXPENSES	1,607,474.73	1,607,474.73	1,607,474.73	1,084,354.63	
463-000	INCOME OVER EXP - FIRST STEPS	0.00		0.00	0.00	
464-000	INCOME OVER EXP - LBB	0.00		0.00	0.00	
464-017	INCOME OVER EXP - LBB NAVIGA	0.00		0.00	0.00	
	TOTAL CASH ON HAND	2,607,474.73	2,607,474.73	2,607,474.73	2,084,354.63	
RESERVES						
480-000	RESERVE - BOOKMOBILE/VEHICLE	239,000.00	209,977.27	209,977.27	0.00	
481-000	RESERVE - FACILITIES	100,000.00	0.00	0.00	375,000.00	
482-000	RESERVE - EQUIPMENT/FURNISH	0.00	0.00	0.00	0.00	
483-000	RESERVE - FIRST STEPS	140,000.00	0.00	105,045.31	129,673.33	
484-000	RESERVE - LBB	0.00	0.00	0.00	0.00	
485-000	RESERVE - EMERGENCY	0.00	0.00	0.00	241,157.29	
486-000	RESERVE - CAPITAL PROJECT PLAN	0.00	0.00	0.00	0.00	
490-000	RESERVE - O&M	0.00	0.00	0.00	578,967.00	
	TOTAL RESERVE	479,000.00	209,977.27	315,022.58	1,324,797.62	
	TOTAL INCOME	11,091,022.66	9,487,953.76	11,090,736.27	11,827,445.41	

Pine Bluffs Anex (Police Station) Offset by expense 787-000

Amount remaining after all FY 26 1st Step expenses have been paid, funding will be used to transition the program to O&E

Amount used to balance.

150K Infrastructure for moving CC & café renovation, Offset by expense accts for utilities (610, 620, 630), facility enhancements (657) & facility service contracts (748)

Laramie County Library System						
FY 27 Draft 4		FY26	Actual as of	FY 26	FY 27	
		Budget	5/31/2026	Estimated YE	Draft 4	
EXPENDITURES						
PERSONNEL						
505-000	LIBRARY STAFF	4,691,904.60	3,779,817.77	4,123,437.57	4,823,478.27	
511-000	CONTRACT PERSONNEL	275,000.00	229,131.35	249,961.47	300,000.00	Includes contingency for merit increases.
512-000	CONSULTANTS	53,500.00	27,253.51	29,731.10	24,000.00	Per Tech Plan
514-000	FOUNDATION STAFF	133,350.00	66,748.66	72,816.72	150,000.00	
515-000	FICA	341,843.17	290,989.12	317,442.68	368,996.09	WRS Increase
516-000	WYOMING RETIREMENT	758,426.91	656,865.55	716,580.60	800,000.00	
517-000	UNEMPLOY BENEFITS	15,000.00	4,304.75	4,696.09	15,000.00	
710-000	INS- HEALTH	688,017.96	583,471.63	636,514.51	619,216.16	10% decrease
715-000	INS-DENTAL	35,200.00	28,987.45	31,622.67	38,720.00	
718-000	WORK COMP	19,682.51	14,968.21	21,454.96	24,117.39	
	TOTAL PERSONNEL	7,011,925.15	5,682,538.00	6,204,258.36	7,163,527.91	
ADMINISTRATION						
519-000	CONFERENCES/CONT ED	65,000.00	55,578.51	65,000.00	65,000.00	
521-000	MEMBERSHIPS	4,500.00	8,385.88	9,148.23	6,000.00	
538-000	PLANNING AND DEVELOPMENT	0.00	0.00	0.00	0.00	
700-000	INSUR, PROPERTY, LIABILITY	100,000.00	98,361.47	98,361.47	110,000.00	
705-000	INSUR DEDUCTIBLE LOSS	10,000.00	0.00	0.00	10,000.00	Insurance deductible for the roof
730-000	SECURITY BONDS	1,000.00	118.00	128.73	1,000.00	
803-000	BOARD/VOLUNTEER/STAFF ACTIV	5,000.00	6,065.52	6,616.93	5,000.00	
815-000	REFUND LOST MAT	2,000.00	962.50	1,050.00	2,000.00	
820-000	COLLECTION FEES	7,000.00	5,881.30	6,415.96	7,000.00	This is a placeholder until we are closer to YE and are able to calculate encumbered funds.
830-000	PRIOR YEAR CARRYOVER	45,000.00	52,738.77	52,738.77	50,000.00	
835-000	LEGAL SERVICES	0.00	0.00	0.00	0.00	
840-000	MERCHANT FEES	7,000.00	6,692.11	7,300.48	7,000.00	
	TOTAL ADMINISTRATION	246,500.00	234,784.06	246,760.58	263,000.00	
SUPPLIES AND EQUIP						
525-000	SUPPLIES	68,000.00	40,932.07	44,653.17	58,000.00	
529-000	EQUIP LEASES	60,788.00	56,903.50	62,076.55	62,488.00	
530-000	NETWORK	160,215.00	82,937.32	160,201.00	145,953.00	
825-000	SOFTWARE INT	228,388.56	166,081.92	181,180.28	226,646.00	
	TOTAL SUPPLIES & EQUIP	517,391.56	346,854.81	448,110.99	493,087.00	

Laramie County Library System						
FY 27 Draft 4		FY26	Actual as of	FY 26	FY 27	
		Budget	5/31/2026	Estimated YE	Draft 4	
COMMUNICATIONS						
531-000	POSTAGE	33,000.00	30,509.74	33,283.35	37,000.00	
532-000	TELECOMMUNICATIONS	40,000.00	37,162.98	40,541.43	40,000.00	MaC advertising = \$55k
534-000	ADVERTISING	10,000.00	2,906.36	3,170.57	65,000.00	
536-000	PRINTING	60,000.00	49,491.69	53,990.93	57,100.00	
537-000	PROMOTIONAL				5,000.00	
TOTAL COMMUNICATIONS		143,000.00	120,070.77	130,986.29	204,100.00	
LIBRARY MATERIALS						
543-000	ELECTRONIC RESOURCES	30,200.00	24,195.00	26,394.55	32,500.00	Materials budget totaling \$455k - Distributed 45/55 electronic/print, then added \$20K for electronic materials
547-000	ELECTRONIC MATERIALS	175,000.00	187,000.00	187,000.00	215,750.00	
550-000	LIBRARY MATERIALS	260,000.00	195,890.87	213,699.13	239,250.00	
570-000	PERIODICALS	18,000.00	15,462.97	16,868.69	18,000.00	
575-000	BINDING	2,500.00	0.00	0.00	2,500.00	
742-000	OCLC SERVICES	30,430.19	28,621.46	28,621.46	26,886.00	
745-000	WYLD SYSTEM	30,049.14	27,762.82	25,922.82	32,951.00	
TOTAL LIBRARY MATERIALS		546,179.33	478,933.12	498,506.65	567,837.00	
PROGRAMS						
505-100	FIRST STEPS STAFFING	108,000.00	85,761.21	93,557.68	0.00	Donation Funding will be exhausted in FY 27, operational changes moved employees to outreach and engagement in personnel budget.
580-100	FIRST STEPS OTHER EXP.	32,000.00	10,530.32	11,487.62	15,000.00	
582-400	LBB OTHER EXPENDITURES	6,000.00	(535.68)	(535.68)	DELETE	
582-404	LBB NAVIGATOR PILOT PROGRAM	1,000.00	0.00	0.00	DELETE	
TOTAL PROGRAMS		147,000.00	95,755.85	104,509.63	15,000.00	
UTILITIES						
610-000	ELECTRICITY	170,512.00	110,155.88	170,170.05	170,512.00	Covered with O&M reserve income acct 490-000
620-000	NATURAL GAS	60,000.00	30,828.04	43,630.59	60,000.00	
630-000	WATER	38,000.00	32,821.86	35,805.67	38,000.00	
TOTAL UTILITIES		268,512.00	173,805.78	249,606.31	268,512.00	

Laramie County Library System						
FY 27 Draft 4		FY26	Actual as of	FY 26	FY 27	
		Budget	5/31/2026	Estimated YE	Draft 4	
OPERATIONS & MAINTENANCE OF FACILITIES						
650-000	FACILITIES REPAIR	83,000.00	36,351.34	39,656.01	84,750.00	\$378,130 Covered by insurance claim.
652-000	MAINTENANCE SUPPLIES	62,000.00	57,954.00	63,222.55	65,000.00	
657-000	ROOF REPAIRS	50,000.00	14,495.43	15,813.20	526,762.78	Covered with O&M reserve income acct 490-000
658-000	REPAIR/REPLACE EQUIP	42,000.00	31,474.14	34,335.43	12,125.00	
748-000	FAC SERV CONTRACT	162,770.00	121,385.80	132,420.87	160,455.00	
749-000	EQUIP SERVICE CONTRACT	37,860.00	31,201.18	34,037.65	39,053.00	
780-000	EQUIP/FURN	10,000.00	434.18	9,000.00	10,000.00	
TOTAL O&M OF FACILITIES		447,630.00	293,296.07	328,485.70	898,145.78	
OPERATION & MAINTENANCE OF VEHICLES						
660-000	REPAIR - VEHICLES	15,000.00	26,439.90	28,843.53	20,000.00	Increased for O&E
665-000	GASOLINE, OIL, ETC.	8,000.00	4,311.10	4,703.02	8,000.00	
667-000	BOOKMOBILE	239,000.00	174,176.02	218,351.52	0.00	
TOTAL O&M OF VEHICLES		262,000.00	204,927.02	251,898.07	28,000.00	
PROJECTS						
767-000	FACILITY ENHANCEMENTS	0.00	0.00	0.00	150,000.00	Covered with O&M reserve income acct 490-000
787-000	LIBRARY BUILDINGS	175,000.00	845.25	0.00	375,000.00	
790-000	SALARY SURVEY	0.00	0.00	0.00	0.00	Pine Bluffs Anex (Police Station) covered by reserve income acct 481-000 Facilities
TOTAL PROJECTS		175,000.00	845.25	0.00	525,000.00	
CAFÉ COST OF GOODS						
640-000	FOOD PRODUCTS	52,800.00	45,076.98	49,174.89	45,000.00	
642-000	DRINK PRODUCTS	44,000.00	41,964.02	45,778.93	44,000.00	
645-000	MERCHANDISE	4,000.00	(1,007.97)	(1,007.97)	2,500.00	
648-000	CUSTOMER SUPPLIES	20,000.00	14,413.53	15,723.85	16,000.00	
TOTAL CAFÉ COST OF GOODS		120,800.00	100,446.56	109,669.70	107,500.00	
CAFÉ OPERATIONS						
523-020	LICENSES/PERMITS	500.00	394.43	430.29	500.00	
525-020	CAFÉ SUPPLIES	5,500.00	2,463.03	2,686.94	3,500.00	
534-020	MARKETING - CAFÉ	0.00	0.00	0.00	0.00	
658-020	CAFÉ EQUIPMENT REPAIR/SERVIC	5,500.00	1,671.48	1,823.43	5,500.00	
780-020	CAFÉ EQUIPMENT FURNISHING	7,000.00	0.00	0.00	7,000.00	
840-020	MERCHANT FEES - CAFÉ	22,000.00	16,283.40	17,763.71	20,000.00	
845-020	CAFÉ SALES TAX EXPENSE	12,000.00	8,627.64	9,411.97	9,200.00	
TOTAL CAFÉ OPERATIONS		52,500.00	29,439.98	32,116.34	45,700.00	

FY 27 Draft 4 6/17/2026 1:46 PM

Laramie County Library System						
FY 27 Draft 4		FY26	Actual as of	FY 26	FY 27	
		Budget	5/31/2026	Estimated YE	Draft 4	
	GRANTS					
800-000	GRANTS	15,000.00	0.00	0.00	15,000.00	
800-008	GRANT - COUNTY ARPA - PLANNING		85,631.65	85,631.65	134,951.33	Remaining grant funding to be spent by 12/31/26
800-009	GRANT - WSL ARPA SELF SERVICE		121,121.42	121,121.42	98,084.39	
	TOTAL GRANTS	15,000.00	206,753.07	206,753.07	248,035.72	
	CASH CARRYOVER					
850-000	PLANNED CASH CARRYOVER	1,000,000.00	0.00	1,000,000.00	1,000,000.00	
	TOTAL CASH CARRYOVER	1,000,000.00	0.00	1,000,000.00	1,000,000.00	
	RESERVES					
880-000	RESERVE - BOOKMOBILE/VEHICLE	82,550.77	118,264.14	118,264.14	0.00	
881-000	RESERVE - FACILITIES	0.00	0.00	0.00	0.00	
882-000	RESERVE - EQUIPMENT/FURNISH	0.00	0.00	0.00	0.00	
883-000	RESERVE - FIRST STEPS	0.00	0.00	0.00	0.00	
884-000	RESERVE - LBB	0.00	0.00	0.00	0.00	
884-017	RESERVE - CNPP	0.00	0.00	0.00	0.00	
885-000	RESERVE - EMERGENCY	0.00	0.00	0.00	0.00	
886-000	RESERVE - CAPITAL IMPROVEMEN	0.00	0.00	0.00	0.00	
890-000	RESERVE - O&M	55,033.85	76,455.82	76,455.82	0.00	
	TOTAL RESERVES	137,584.62	194,719.96	194,719.96	0.00	
	TOTAL EXPENDITURES	11,091,022.66	8,163,170.30	10,006,381.64	11,827,445.41	
	OUT OF BALANCE BY	0.00	1,324,783.46	1,084,354.63	(0.00)	

June 16, 2026

To: Board of Directors
From: Director of Business & Administration
RE: Consignment agreement for sale of bookmobile

The new Mobile Library has been put into operation, and the 2006 Thomas Built bookmobile is no longer needed. We have reached out to other Wyoming Libraries, however, there is no interest in purchasing the vehicle at this time. Because the vehicle is so specialized, we're recommending using consignment process with Specialty Vehicle Services, LLC, to reach qualified buyers in library outreach market.

Under the proposed agreement, Specialty Vehicle Services, LLC, will assist with marketing the bookmobile, communicating with prospective buyers, and facilitating the sale process.

The County Attorney's office has reviewed the consignment agreement and provided the attached addendum to address legal and administrative requirements. Sale proceeds, net of any approved consignment fees or costs, will be deposited in the library's operational accounts.

Recommendation:

Approve the consignment agreement and addendum with Specialty Vehicle Services, LLC, for the sale of the 2006 Thomas Built bookmobile.



Consignment Agreement

Agreement made, effective as of June 11, 2026, by and between LCLS, of Laramie County, City of Cheyenne, State of WY, subsequently referred to as "Principal", and Specialty Vehicle Services, of 3312 W. Sycamore St., Franklin, Wisconsin, subsequently referred to as "Consignee".

RECITALS

The parties recite and declare:

- A. Principal conducts a business described as follows: County LIBRARY.
- B. Principal desires to arrange for the sale of its used Bookmobile ("Specialty Vehicle") throughout the United States. This agreement shall encompass the marketing and sale of the aforementioned specialty vehicle only.
- C. Consignee has agreed to undertake the marketing of Principal's Specialty Vehicle on the terms set forth in this agreement.

In consideration of the above recitals, the terms and covenants of this agreement, and other valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

1. Appointment. Consignee shall have the right to market the Principal's Specialty Vehicle throughout the United States during the term of this agreement.

2. Delivery of Merchandise.

- A. Principal shall release to the purchasing party ("Purchaser") the Specialty Vehicle from its place of business at 2200 Pioneer Ave Cheyenne, WY 82001.
- B. The Purchaser of the Specialty Vehicle shall pay all charges incurred to move the Specialty Vehicle from Principal's property.

3. Sale of Merchandise.

"YOUR PARTNER FOR THE ROAD AHEAD!"

3312 W SYCAMORE STREET
FRANKLIN, WI 53132
262.679.9096
VEHICLESUCCESS.COM



- A. Consignee shall forward to Principal in a timely manner all offers for the Specialty Vehicle received by Consignee.
- B. All sales shall be made directly between Principal and Purchaser for cash or other method of payment acceptable to Principal. Principal may make credit sales on terms, which Principal may approve prior to such sales.
- C. Principal shall fix final sales price.
- D. Consignee shall not market Principal's Specialty Vehicle at less than the authorized price, which will be reflected in price schedules that will be furnished to Consignee from time to time.
- E. Consignee shall market the Specialty Vehicle for a period of 90 days from the date of this agreement, with one automatic renewal for an additional 90-day period, or until this agreement is terminated by Principal or Consignee pursuant to section 8 herein or the Specialty Vehicle sold.

4. Compensation.

- A. Consignee shall be paid an amount equal to ten percent (10%) of the total final price upon sale.
- B. Principal shall pay Consignee within ten (10) days from receipt of sale proceeds of the Specialty Vehicle.
- C. Principal shall provide evidence of final sales price in the form of verified bill of sale, payment check or bank transfer from Purchaser. Consignee reserves the right to validate stated sales amount using any or all means available to it.

5. Management of Consignee's Business.

- A. Consignee shall have entire charge of the management and operation of its business; it shall furnish all marketing methods and hire and pay the wages of all assistants and employees required for the operation of its business.
- B. Principal reserves no supervision or control over Consignee in the facilities, employees, and methods to be used and employed by Consignee in carrying out the purposes of this agreement and shall in no event be responsible for negligence of Consignee or Consignee's employees.

6. Title to Merchandise. Consigned Specialty Vehicle shall remain the property of Principal until sold in the regular course of business.

7. Employee Benefit Payments. Consignee shall and does accept full and exclusive liability for the payment of all premiums, contributions, and taxes for workers' compensation insurance, unemployment insurance, and for pensions, annuities, and retirement benefits, now or later imposed by or pursuant to federal and state laws, which are measured by the wages, salaries, or other remuneration paid to persons employed by Consignee in connection with the performance of this agreement. Consignee shall indemnify Principal against any and all liability for any premiums, taxes, or contributions respecting consignee's employees that may be assessed against Principal. Consignee shall enter into any agreement that has been or may later be prescribed by any federal or state governmental body or authority to effectuate the above-stated purposes.

8. Termination. This agreement is not assignable and may be terminated by either party on thirty (30) days' written notice to the other.



9. Governing Law. It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wisconsin.

10. No Waiver. The failure of either party to this agreement to insist on the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as waiving any remaining terms and conditions, but such remaining terms and conditions shall continue and remain in full force and effect as if no forbearance or waiver had occurred.

11. Arbitration of Disputes. All disputes, claims, and questions regarding the rights and obligations of the parties under the terms of this agreement are subject to binding arbitration. Either party may make a demand for arbitration by filing such demand in writing with the other party within thirty (30) days after the dispute first arises. Subsequently, arbitration shall be conducted by three arbitrators acting under the rules of commercial arbitration of the American Arbitration Association.

12. Attorney Fees. In the event that any demand for binding arbitration is filed in relation to this agreement, the unsuccessful party in the arbitration shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's attorney fees.

13. Effect of Partial Invalidity. The invalidity of any part of this agreement will not and shall not be deemed to affect the validity of any other part. In the event that any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if both parties subsequent to the expungement of the invalid provision had executed them.

14. Entire Agreement. This agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this agreement shall not be binding on either party except to the extent incorporated in this agreement.

15. Modification of Agreement. Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in a writing signed by each party or an authorized representative of each party.

16. Paragraph Headings. The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

17. Counterparts. This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

18. Signatures. In witness of the above, each party to this agreement has caused it to be executed at Specialty Vehicle Services in Muskego, Wisconsin on the date indicated below.

PRINCIPAL

CONSIGNEE

Signature: _____
Printed Name: _____

Signature: 
Printed Name: *Michael Swendrowski*

Title: _____ Date: _____

Title: *President*

ADDENDUM TO CONSIGNMENT AGREEMENT
between
Specialty Vehicle Services & Laramie County Library

This Addendum is made and entered into by and between Laramie County Library, Wyoming, 2200 Pioneer Ave., Cheyenne, WY 82001 (“COUNTY”) and Specialty Vehicle Services, 3312 W Sycamore St., Franklin, WI 53132 (“CONTRACTOR”) (COUNTY and CONTRACTOR collectively known as “parties” herein.) The parties agree as follows:

I. PURPOSE

The purpose of this Addendum is to modify the Consignment Agreement, with the CONTRACTOR to consignment sale of the old library bookmobile to COUNTY, as specified in the CONTRACTOR’S Consignment Agreement (“Agreement”), which is attached hereto as **Attachment A** and incorporated herein. For purposes of reference and interchangeability: COUNTY is referred to as “Principal” in the Agreement, CONTRACTOR is referred to as “Consignee” in the Agreement.

II. TERM

This Addendum and the Agreement shall commence on the date last executed by the duly authorized representatives of the parties to the Agreement and shall remain in force until the services are complete.

III. RESPONSIBILITIES OF COUNTY

COUNTY shall pay a one-time payment to CONTRACTOR upon final sale of the bookmobile under this Agreement which shall not exceed ten (10) percent of the total final price, as detailed in the Agreement. No payment shall be made before the last signature is affixed to this Agreement and a final sale of the bookmobile is complete.

IV. RESPONSIBILITIES OF CONTRACTOR

- A. CONTRACTOR shall provide marketing services throughout the United States on behalf of COUNTY, as detailed in the Agreement.
- B. CONTRACTOR shall not take possession or title of COUNTY’S Property but only has the right to market the COUNTY’S bookmobile, as detailed in the Agreement.

V. MODIFICATIONS AND CLARIFICATIONS TO AGREEMENT:

The following provisions of the Agreement are **modified, removed, or clarified**, and are replaced by terms of this Addendum:

- A. Section 9 “Governing Law” is **modified** and shall now read “It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wyoming.”
- B. Section 11 “Arbitration of Disputes” is **removed** in its entirety as COUNTY does not agree to Arbitration.
- C. Section 12 “Attorney Fees” is **removed** in its entirety as COUNTY does not agree to pay attorney fees.
- D. Section 13 “Effect of Partial Invalidity” is **removed** in its entirety, as invalidity is already addressed in section VI (E) of this Addendum.
- E. Section 14 “Entire Agreement” is **removed** in its entirety, as the Entire Agreement is already addressed in section VI(A) of this Addendum.
- F. The Agreement is **modified** to add provision VI (I) of this Addendum “Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into the Entire Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on the Entire Agreement.”
- G. The Agreement is **modified** to add provision VI (K) of this Addendum “Indemnification: To the fullest extent permitted by law, CALC agrees to indemnify and hold harmless COUNTY, its elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses arising from or in connection with work performed by or on behalf of CALC for COUNTY except to the extent liability is caused by the sole negligence or willful misconduct of COUNTY or its employees. CALC shall carry liability insurance sufficient to cover its obligations under this provision and provide COUNTY with proof of such insurance upon request.”

All terms or items removed from the Attachment pursuant to this Modification and Clarifications section will have no force or effect on the Parties.

VI. GENERAL PROVISIONS

- A. Entire Agreement: This entire agreement (consisting of nine (9) pages) consists of: 1) The Addendum (6 pages) and 2) The Agreement (3 pages) these pages represent the entire and integrated agreement and understanding between the parties in regard to the subject matter herein and supersedes all prior negotiations, statements, representations and agreements, whether written or oral. The Addendum and Agreement collectively, shall be referred to as the “Entire Agreement” for the remainder of the document.

B. Independent Contractor: The services to be performed by CONTRACTOR **are** those of an independent contractor and not as an employee of COUNTY. CONTRACTOR **is** not eligible for Laramie County Employee benefits and will be treated as an independent contractor for federal tax filing purposes. CONTRACTOR **assumes** responsibility for its personnel who provide services pursuant to the Entire Agreement and will make all deductions required of employers by state, federal and local laws and shall maintain liability insurance for each of them. CONTRACTOR is free to perform the same or similar services for others.

C. Assignment: Neither the Entire Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

D. Modification: The Entire Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

E. Invalidity: If any provision of the Entire Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if the COUNTY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties the provisions of the Entire Agreement are fully severable.

F. Applicable Law and Venue: The parties mutually understand and agree the Entire Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any dispute arises between the parties from or concerning the Entire Agreement or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, First Judicial District, sitting at Cheyenne, Wyoming or the Federal District Court, District of Wyoming. This provision is not intended, nor shall it be construed to waive COUNTY's governmental immunity as provided in the Entire Agreement

G. Discrimination: All parties agree they will not discriminate against any person who performs work under the terms and conditions of the Entire Agreement because of race, color, gender, creed, handicapping condition, or national origin.

H. ADA Compliance: All parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, *et seq.*, and/or any properly promulgated rules and regulations relating thereto.

I. Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 *et seq.*, by entering into the Entire Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on the Entire Agreement.

J. Third Parties: The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and the Entire Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in the Entire Agreement shall operate only

between the parties to the Entire Agreement and shall inure solely to the benefit of the parties to the Entire Agreement.

K. Indemnification: To the fullest extent permitted by law, CONTRACTOR agrees to indemnify and hold harmless COUNTY, its elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses arising from or in connection with work performed by or on behalf of CONTRACTOR for COUNTY except to the extent liability is caused by the sole negligence or willful misconduct of COUNTY or its employees. CONTRACTOR shall carry liability insurance sufficient to cover its obligations under this provision and provide COUNTY with proof of such insurance upon request.

L. Conflict of Interest: COUNTY and CONTRACTOR affirm, to their knowledge, no CONTRACTOR employee has any personal beneficial interest whatsoever in the Entire Agreement described herein. No staff member of CONTRACTOR, compensated either partially or wholly with funds from the Entire Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to the Entire Agreement

M. Force Majeure: Neither party shall be liable to perform under the Entire Agreement if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

N. Limitation on Payment: COUNTY's payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services and equipment provided by CONTRACTOR, the Agreement may be terminated by COUNTY at the end of the period for which funds are available. COUNTY shall notify CONTRACTOR at the earliest possible time of the services which will or may be affected by a shortage of funds. At the earliest possible time means at least thirty (30) days before the shortage will affect payment of claims, if COUNTY knows of the shortage at least thirty (30) days in advance. No penalty shall accrue to COUNTY in the event this provision is exercised, and COUNTY shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision. This provision shall not be interpreted or construed to permit COUNTY to terminate the Entire Agreement in order to acquire similar services from another party. Payments shall be in accordance with Wyo. Stat. § 16-6-602 (as amended).

O. Retention of Records. CONTRACTOR agrees to retain all required records for three (3) years after the COUNTY makes final payment and all other matters relating to the Entire Agreement are concluded. CONTRACTOR agrees to permit access by COUNTY or any of its duly authorized representatives to any books, documents, papers and records of CONTRACTOR which are directly pertinent to this Agreement for purposes including but not limited to audit, examination, excerpts, and transcriptions. It is agreed that finished or unfinished documents, date or reports, prepared by CONTRACTOR under this contract shall be considered the property of

COUNTY and upon completion of the services to be performed, or upon termination of this Agreement for cause, or for convenience of COUNTY, will be turned over to COUNTY.

P. Termination: The Entire Agreement may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of the Entire Agreement; (b) by either party, with thirty (30) days' prior written notice to the other party; or (c) upon mutual written agreement by both parties.

Q. Notices: All notices required and permitted under the Entire Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed herein, or when personally delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

R. Addendum Controls: Where a conflict exists or arises between any provision or condition of the Addendum and the Agreement or its referenced documents, the provisions and conditions set forth in the Addendum shall control.

S. Compliance with Law: The parties agree that they shall comply with all applicable laws, regulations and ordinances, whether Federal, State or Local.

**ADDENDUM TO CONSIGNMENT AGREEMENT
between
Specialty Vehicle Services & Laramie County Library**

Laramie County Library

By: _____ Date _____
Director of Board

Specialty Vehicle Services:

By: _____ Date _____
Name:
Title:

This Agreement is effective the date of the last signature affixed to this page.

June 18, 2026

To: Laramie County Library System Board

From: Laramie County Library Executive Director/County Librarian

Re: June Director's Report

Executive Director Updates

- Laramie County Commissioners have selected Steven Sharpe and Abigail Forewood to the Laramie County Library Board of Directors starting in FY27 for a three-year term.
- The system's new Patron Services manager started work, Andrew Coe comes to us with significant experience in personnel and change management, and public service.
- The significant donor funded projects will be launched in the next two months- the library book bike and the library vending machine. Formal announcements and more information will be forthcoming.
- The Library Foundation has approved the annual Legacy Endowment allocation in the amount of \$420,000. These funds cover all expenses for public programming and events for FY27.
- The Library Foundation approved a midyear County Librarian Opportunity Fund request in the amount of \$50,000 for innovative and immediate service and operational needs beyond the system budget.
- The library responded to two Requests for Reconsideration submitted by one community member. The determination was to move one out of the two titles. "*Sibylline*" by Melissa de la Cruz was moved from the Young Adult collection to the Adult Fiction collection, while "*Eleanor & Park*" by Rainbow Rowell remains in the Young Adult collection.
- The library responded to three Requests for Reconsideration submitted by one community member. The determination was to leave all three titles in the Young Adult Area. The library agreed to purchase one title the community member suggested would provide a different representation of social and moral approaches to the topics covered in the material. The titles considered were: "*This Book is Gay*" by Juno Dawson; "*The Haters*" by Jesse Andrews; and "*The Nowhere Girls*" by Amy Reed".
- LCLS has begun expanding the popular value-added service, providing public notary hours, by innovatively adding special volunteer shifts for this purpose.

- The library has implemented a new and vastly revamped employee handbook which consists and employee related policies and guidelines covering employment oversight at LCLS. It goes into effect July 1, 2026.
- The new LCLS quarterly magazine, Off the Shelf, will hit newsstands in early July! Please look for the link to subscribe digitally and share with friends, family and colleagues.

Facilities & Operations

- The BOPU request to modify the floor drain in the kitchen space between the meeting rooms is being completed
- Repairs to the Capital Room due to the water damage are being completed – covered by an insurance claim
- Consignment contract to sell the 2006 Thomas bookmobile is included in the board packet

Facilities Master Plan Updates

- Facilities Master Plan renderings have been completed for proposed projects and accompanying informational narrative has been updated to accompany the facilities master plan
- The next step is for staff to create and publicize the public facing website to share the Facilities Master Plan (FMP) and accompanying documentation with the community.
- Antonia presented FMP projects on a community panel to the Laramie County Community Partnership and community attendees, as well as the Cheyenne Rotary Club.

Public Service Updates

- The YS Events Team did another remarkable job in executing the chaotic dance that is Wyoming Reads! The special guest readers of the governor, board members, commissioners, and staff made it a wonderful day for over 1000 students and their teachers and chaperones!
- [Living History @ the Library](#), the wrap-up of our semiquincentennial Common Ground programming, is June 20 from 10:00 AM to 3:00 PM. The event will feature a full schedule of performances and presentations along with a few volunteers and staff in character as historical figures and games and activities for all ages.
- Library is hosting Vivian Li, Library of Congress Innovator in Residence for an [event on July 9](#). We will go on a walking tour downtown to visit three of the

sites featured in her project Anywhere Adventures. Along the way, we will look for other interesting tidbits of local history and discuss how to conduct research using library resources.

- Summer Reading is off to a great start, with an almost 8% increase in registrations in the first week over 2025.
- *Artifact: A Cultural Heritage*, an exhibit of photographs on loan from the Wyoming State Museum will be on display June 11–July 10.
- The Library Card Art Contest closes for entries on June 23 — online voting will be open July 1–July 15.

Library Stories

Wyoming Reads - Burns & Carpenter 1st graders! *(From Emily Baldwin-Branch Services Specialist)*

I got a call late yesterday afternoon from one of the 1st grade teachers in Burns asking if we could take in the two Burns 1st grade classes and the 1st grade class from Carpenter today after their trip to town before they returned to the school. It was too wet outside to go with their original plan of having lunch at the park after visiting the Cheyenne Library. We of course said yes and pivoted our plans to accommodate! We read stories about Dinosaurs in honor of our upcoming SRC theme and then 48 kiddos made poppies to send to the VA before next week for Memorial Day! We had a blast getting to be a part of Wyoming reads in this unexpected way!



Patron feedback - library joy *(From Ann Dunne-Shelving Supervisor)*

A regular patron was just in and said her son had a great time yesterday at Wyoming Reads. The patron reported that even though he visits the library, "all the time" yesterday still, "felt special to him." Thanks to LCLS for making library joy a reality!

Popsicle Party Fun! *(From Melanie Hornbeck-Outreach Librarian)*

It was an awesome, energetic, not-at-all-chaotic last morning of school at Saddle Ridge Elementary where we got to promote SRC and hand out Popsicles to about 300 kids and teachers! The kids LOVED the dinosaurs who visited and gave tons of high-fives and hugs.



New 7th graders excited about teen space *(From Megan Fox-Youth Services, Assistant Manager)*

A friend of mine came in Wednesday afternoon (last day of school) with her daughter and some friends. She told me when asked what the girls wanted to do, they said come to the library so they could go in the teen area now. 😊



June 16, 2026

To: Laramie County Library System Board

From: Foundation Director

Re: June Director's Report

Director Update

6th Penny – These efforts have kicked off with a website launch, VIP event in Pine Bluffs, attendance at Burns Day, and Open House in Pine Bluffs planned for this week. A full summer of events is planned to get this messaging in front of voters as often as possible.

VIP Night - Turnout was around 30 stakeholders from Cheyenne and Pine Bluffs. The presentations were very well accepted and our "ask" for help spreading the word about the importance of additional investment in the library system via 6th Penny propositions 3 & 13 resulted in an offer to submit Op-Eds/photos to media, an offer to hand out doorknob cards, and multiple offers to host information sessions for friends and neighbors. Representative Fornstrom attended and posted positively about the event on his social media channels.

Come Spring, Again - This event was the largest turnout in the 4-year history of the event. The feedback was very positive, and the donor is full of plans for continuing with the Foundation as the event partner. A meeting has been scheduled with the donor next week to debrief and discuss what financial needs look like moving forward, should the Foundation opt to keep this event under our umbrella of events.

Board of Directors – Four additional potential directors have expressed interest: Karen Hinkle (Wyoming Air National Guard), Kara Brighton-Fornstrom (President of f3 Energy), Grace Herrera (Cheyenne Children's Museum), and Kristi Wallin (previous Foundation Director).

Donor Relations – I am looking forward to going with Board members to meet with Booklovers Bash donors in the next few months. A schedule with assignments is being drafted.

Budget – A FY27 budget is being presented at this meeting for approval. The Foundation has not had a comprehensive budget since the addition of the Legacy Funds, so this budget is a fresh start in many ways. We will work on best practices to ensure improved reporting for the Board moving forward.

Foundation Events Update

- 6/18/26 Pine Bluffs Open House – 3 hrs, promoted locally

- 6/24/26 Bike to Work Day - 6th Penny information opportunity
- 6/27/26 Cheyenne Super Day – 6th Penny Initiative Tour!
- 6/28/26 PB Pie Social Open House – Planning in process
- 7/15/26 WyoGives – Promo is in full swing.
- 7/11/26 Albin Day – 6th Penny Initiative Tour!
- 8/1/26 Pine Bluffs Trail Days – 6th Penny Initiative Tour!
- 10/16/26 Booklovers Bash – speaker signed, fundraising kicking off

Grants Update

- Union Pacific (selection in Sept)
- Black Hills Community Grant (rolling)
- HF Sinclair Community Grant (rolling)
- RBC Wealth Management (deadline July 15th)



TO: Board of Directors
FROM: Ethan Kight, Human Resources Coordinator
DATE: June 10, 2026
RE: Personnel changes

Kashawna White Patron Services Manager
Retired 05/13/2026

Andrew Coe Patron Services Manager
Hired 06/01/2026

Jana Ginter Branch Assistant
Terminated 06/05/2026

Katie Profaizer Sub Library Assistant
Rehired 06/09/2026

A handwritten signature in black ink, appearing to read "Ethan Kight", with a horizontal line underneath.

Ethan Kight
Human Resources Coordinator



Financial Statement for Period
Ending May 31, 2026

11

Percent YTD

91.67%

INCOME

TAXES

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
400-000 1% OPTIONAL SALES	208,623.87	1,268,042.87	953,990.58	1,040,717.00	227,325.87	121.84%
402-000 AUTO LICENSE FEES	67,640.20	736,324.80	660,000.00	720,000.00	16,324.80	102.27%
404-000 MILLAGE	0.00	3,410,271.13	4,766,666.67	5,200,000.00	(1,789,728.87)	65.58%
406-000 MISCELLANEOUS TAXES	0.00	6,794.74	5,958.33	6,500.00	294.74	104.53%
409-000 SPECIFIC PURPOSE TAX	0.00	138,818.96	126,119.24	137,584.62	1,234.34	100.90%
TOTAL TAXES	276,264.07	5,560,252.50	6,512,734.82	7,104,801.62	(1,544,549.12)	

FINES & FEES

412-000 FINES & FEES	3,979.14	56,814.49	32,083.33	35,000.00	21,814.49	162.33%
TOTAL FINES & FEES	3,979.14	56,814.49	32,083.33	35,000.00	21,814.49	

GRANTS

432-000 GRANTS	0.00	0.00	13,750.00	15,000.00	(15,000.00)	0.00%
432-004 GRANT - LBB NAVIGATOR PILOT PROGRAM	0.00	0.00	0.00	0.00	0.00	
432-008 GRANT - COUNTY ARPA - PLANNING	0.00	127,424.98	197,953.23	215,948.98	(88,524.00)	59.01%
432-009 GRANT - WSL ARPA OPEN +	0.00	172,769.94	0.00	0.00	172,769.94	
433-000 GRANT FROM FND (BSR)	2,160.42	22,711.19	22,916.67	25,000.00	(2,288.81)	90.84%
TOTAL GRANTS	2,160.42	322,906.11	234,619.90	255,948.98	66,957.13	

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
SUMMER READING						
454-000 SUMMER READING SALES/DONATIONS	0.00	310.00	1,375.00	1,500.00	(1,190.00)	20.67%
TOTAL SUMMER READING	0.00	310.00	1,375.00	1,500.00	(1,190.00)	
MISCELLANEOUS						
430-000 INSURANCE SETTLEMENTS	0.00	0.00	0.00	0.00	0.00	
433-001 STAFF MERCHANDISE	0.00	0.00	0.00	0.00	0.00	
434-000 INTEREST ON FUNDS	24,022.84	298,925.95	183,333.33	200,000.00	98,925.95	149.46%
435-000 E-RTAE	0.00	0.00	0.00	0.00	0.00	
440-000 SALE OF PROPERTY	324.27	2,226.92	2,291.67	2,500.00	(273.08)	89.08%
442-000 MISCELLANEOUS INCOME	5,800.00	35,623.91	1,833.33	2,000.00	33,623.91	1781.20%
444-000 CONTRACT WITH FOUNDATION	16,336.18	81,654.74	122,237.50	133,350.00	(51,695.26)	61.23%
445-000 FND DONATIONS	0.00	112,783.95	0.00	0.00	112,783.95	
447-000 LEGISLATIVE ENDOWMENT INTEREST	0.00	93,917.33	86,118.39	93,947.33	(30.00)	99.97%
TOTAL MISCELLANEOUS	46,483.29	625,132.80	395,814.22	431,797.33	193,335.47	
CAFÉ INCOME						
470-000 FOOD SALES	5,819.52	64,886.04	73,333.33	80,000.00	(15,113.96)	81.11%
471-000 KIDS FOOD SALES	1,059.34	10,875.39	10,083.33	11,000.00	(124.61)	98.87%
472-000 HOT DRINK SALES	2,814.68	37,451.22	41,250.00	45,000.00	(7,548.78)	83.22%
473-000 COLD DRINK SALES	1,792.69	20,274.55	21,083.33	23,000.00	(2,725.45)	88.15%
474-000 MERCHANDISE SALES	127.08	2,514.39	4,583.33	5,000.00	(2,485.61)	50.29%
475-000 SALES TAX COLLECTED	0.00	4,782.12	9,166.67	10,000.00	(5,217.88)	47.82%
476-000 CAFE MISCELLANEOUS INCOME	0.00	1.92	1,375.00	1,500.00	(1,498.08)	0.13%
TOTAL CAFÉ INCOME	11,613.31	140,785.63	160,875.00	175,500.00	(34,714.37)	
TOTAL INCOME	340,500.23	6,706,201.53	7,337,502.27	8,004,547.93	(1,298,346.40)	

Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
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EXPENSES

PERSONNEL

505-000 LIBRARY STAFF	349,514.33	3,779,817.77	4,300,912.55	4,691,904.60	(912,086.83)	80.56%
511-000 CONTRACT PERSONNEL	21,047.04	229,131.35	252,083.33	275,000.00	(45,868.65)	83.32%
512-000 CONSULTANTS	0.00	27,253.51	49,041.67	53,500.00	(26,246.49)	50.94%
514-000 FOUNDATION STAFF	7,000.00	66,748.66	122,237.50	133,350.00	(66,601.34)	50.06%
515-000 FICA	26,401.72	290,989.12	313,356.24	341,843.17	(50,854.05)	85.12%
516-000 WYOMING RETIREMENT	59,091.15	656,865.55	695,224.67	758,426.91	(101,561.36)	86.61%
517-000 UNEMPLOYMENT BENEFITS	0.00	4,304.75	13,750.00	15,000.00	(10,695.25)	28.70%
710-000 INSURANCE - HEALTH	53,343.40	583,471.63	630,683.13	688,017.96	(104,546.33)	84.80%
715-000 INSURANCE - DENTAL	2,600.65	28,987.45	32,266.67	35,200.00	(6,212.55)	82.35%
718-000 WORKERS' COMPENSATION	0.00	14,968.21	18,042.30	19,682.51	(4,714.30)	76.05%
TOTAL PERSONNEL	518,998.29	5,682,538.00	6,427,598.05	7,011,925.15	(1,329,387.15)	

ADMINISTRATION

519-000 CONFERENCE/CONT. ED.	12,374.13	55,578.51	59,583.33	65,000.00	(9,421.49)	85.51%
521-000 PROFESSIONAL MBSHIPS	575.00	8,385.88	4,125.00	4,500.00	3,885.88	186.35%
538-000 PLANNING AND DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	
700-000 INSURANCE-PLANT, LIABTY	0.00	98,361.47	91,666.67	100,000.00	(1,638.53)	98.36%
705-000 INSURANCE DEDUCTIBLE LOSS	0.00	0.00	9,166.67	10,000.00	(10,000.00)	0.00%
730-000 SECURITY BONDS	0.00	118.00	916.67	1,000.00	(882.00)	11.80%
803-000 BOARD/VOLUNTEER/STAFF ACTIVITIES	2,128.01	6,065.52	4,583.33	5,000.00	1,065.52	0.00%
815-000 REFUNDS ON LOST MATERIALS	35.00	962.50	1,833.33	2,000.00	(1,037.50)	48.13%
820-000 COLLECTION FEES	412.00	5,881.30	6,416.67	7,000.00	(1,118.70)	84.02%
830-000 PRIOR YEAR CARRYOVER	0.00	52,738.77	41,250.00	45,000.00	7,738.77	117.20%
840-000 MERCHANT FEES	2,070.99	25,046.50	26,583.33	29,000.00	(3,953.50)	86.37%
TOTAL ADMINISTRATION	17,595.13	253,138.45	246,125.00	268,500.00	(15,361.55)	

SUPPLIES & EQUIPMENT

525-000 OFFICE SUPPLIES	1,959.64	40,932.07	62,333.33	68,000.00	(27,067.93)	60.19%
529-000 EQUIPMENT LEASES - CENTRAL	2,573.30	56,903.50	55,722.33	60,788.00	(3,884.50)	93.61%
530-000 NETWORK	1,117.24	82,937.32	146,863.75	160,215.00	(77,277.68)	51.77%
825-000 SOFTWARE INTERNAL	7,961.93	168,471.95	209,356.18	228,388.56	(59,916.61)	73.77%
TOTAL SUPPLIES & EQUIPMENT	13,612.11	349,244.84	474,275.60	517,391.56	(168,146.72)	

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
COMMUNICATIONS						
531-000 POSTAGE	2,225.74	30,509.74	30,250.00	33,000.00	(2,490.26)	92.45%
532-000 TELECOMMUNICATIONS	2,438.21	37,162.98	36,666.67	40,000.00	(2,837.02)	92.91%
534-000 ADVERTISING - CENTRAL	300.00	2,906.36	9,166.67	10,000.00	(7,093.64)	29.06%
536-000 PRINTING AND PUBLICITY	4,070.59	49,491.69	55,000.00	60,000.00	(10,508.31)	82.49%
TOTAL COMMUNICATIONS	9,034.54	120,070.77	131,083.33	143,000.00	(22,929.23)	
LIBRARY MATERIALS						
543-000 ELECTRONIC RESOURCES	0.00	24,195.00	27,683.33	30,200.00	(6,005.00)	80.12%
547-000 ELECTRONIC MATERIALS	0.00	187,000.00	160,416.67	175,000.00	12,000.00	106.86%
550-000 LIBRARY MATERIALS	18,203.75	195,890.87	238,333.33	260,000.00	(64,109.13)	75.34%
570-000 PERIODICALS - CENTRAL	285.38	15,462.97	16,500.00	18,000.00	(2,537.03)	85.91%
575-000 BINDING	0.00	0.00	2,291.67	2,500.00	(2,500.00)	0.00%
742-000 OCLC SERVICES	0.00	28,621.46	27,894.34	30,430.19	(1,808.73)	94.06%
745-000 WYLD SYSTEM - CENTRAL	0.00	27,762.82	27,545.05	30,049.14	(2,286.32)	92.39%
TOTAL LIBRARY MATERIALS	18,489.13	478,933.12	500,664.39	546,179.33	(67,246.21)	
PROGRAMS						
580-000 CHILDREN	0.00	0.00	0.00	0.00	0.00	
505-014 FIRST INITIATIVES STAFF	0.00	85,761.21	99,000.00	108,000.00	(22,238.79)	79.41%
580-014 FIRST INITIATIVES OTHER	35.07	10,530.32	29,333.33	32,000.00	(21,469.68)	32.91%
581-000 YOUNG ADULT- CENTRAL	0.00	0.00	0.00	0.00	0.00	
582-000 ADULT - CENTRAL	0.00	(1.46)	0.00	0.00	(1.46)	
582-004 L2B PROGRAMING	0.00	0.00	0.00	0.00	0.00	
582-100 EXHIBITS	0.00	0.00	0.00	0.00	0.00	
505-017 LBB NAVIGATOR PILOT PROGRAM STAFF	0.00	0.00	0.00	0.00	0.00	
582-400 LIBRARIES BUILD BUSINESS OTHER	0.00	119.99	5,500.00	6,000.00	(5,880.01)	2.00%
582-017 LBB NAVIGATOR PILOT PROGRAM	0.00	0.00	916.67	1,000.00	(1,000.00)	0.00%
TOTAL PROGRAMS	35.07	96,410.06	134,750.00	147,000.00	(50,589.94)	

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
UTILITIES						
610-000 ELECTRICITY	8,291.64	110,155.88	156,302.67	170,512.00	(60,356.12)	64.60%
620-000 NATURAL GAS	3,133.38	30,828.04	55,000.00	60,000.00	(29,171.96)	51.38%
630-000 WATER - CENTRAL	2,049.98	32,821.86	34,833.33	38,000.00	(5,178.14)	86.37%
TOTAL UTILITIES	13,475.00	173,805.78	246,136.00	268,512.00	(94,706.22)	
OPERATION & MAINTENANCE OF FACILITIES						
650-000 REPAIR FACILITIES	804.57	36,351.34	76,083.33	83,000.00	(46,648.66)	43.80%
652-000 MAINTENANCE SUPPLIES	3,500.51	57,954.00	56,833.33	62,000.00	(4,046.00)	93.47%
657-000 ROOF REPAIRS	0.00	14,495.43	45,833.33	50,000.00	(35,504.57)	28.99%
658-000 REPAIR & REPLACE-EQUIP	445.49	31,474.14	38,500.00	42,000.00	(10,525.86)	74.94%
748-000 FACILITIES SERV CONTRACT	21,072.38	121,385.80	149,205.83	162,770.00	(41,384.20)	74.58%
749-000 EQUIPMENT SERV CONTRACT	0.00	31,201.18	34,705.00	37,860.00	(6,658.82)	82.41%
780-000 EQUIPMENT/FURNISHINGS	0.00	434.18	9,166.67	10,000.00	(9,565.82)	4.34%
TOTAL O&M OF FACILITIES	25,822.95	293,296.07	410,327.50	447,630.00	(154,333.93)	
OPERATION & MAINTENANCE OF VEHICLES						
660-000 REPAIR - VEHICLES	631.91	26,439.90	13,750.00	15,000.00	11,439.90	176.27%
665-000 GASOLINE, OIL, PROPANE, ETC	173.71	4,311.10	7,333.33	8,000.00	(3,688.90)	53.89%
667-000 BOOKMOBILE	0.00	174,176.02	219,083.33	239,000.00	(64,823.98)	72.88%
TOTAL O&M OF VEHICLES	805.62	204,927.02	240,166.67	262,000.00	(57,072.98)	
PROJECTS						
787-000 LIBRARY BUILDINGS	0.00	845.25	160,416.67	175,000.00	(174,154.75)	0.00%
790-000 SALARY SURVEY	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL PROJECTS	0.00	845.25	160,416.67	175,000.00	(174,154.75)	

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
CAFÉ COST OF GOODS						
640-000 FOOD PRODUCTS	4,071.77	45,076.98	48,400.00	52,800.00	(7,723.02)	85.37%
642-000 DRINK PRODUCTS	2,710.40	41,964.02	40,333.33	44,000.00	(2,035.98)	95.37%
645-000 MERCHANDISE	0.00	(1,007.97)	3,666.67	4,000.00	(5,007.97)	-25.20%
648-000 CUSTOMER SUPPLIES	1,041.10	14,413.53	18,333.33	20,000.00	(5,586.47)	72.07%
TOTAL CAFÉ COST OF GOODS	7,823.27	100,446.56	110,733.33	120,800.00	(20,353.44)	
CAFÉ OPERATIONS						
523-020 LICENSES/PERMITS	0.00	394.43	458.33	500.00	(105.57)	78.89%
525-020 CAFE SUPPLIES	191.68	2,463.03	5,041.67	5,500.00	(3,036.97)	44.78%
534-020 MARKETING - CAFE	0.00	0.00	0.00	0.00	0.00	0.00%
658-020 CAFE REPAIR & REPLACE EQUIPMENT	0.00	1,671.48	5,041.67	5,500.00	(3,828.52)	30.39%
780-020 CAFE EQUIPMENT/FURNISHING	0.00	0.00	6,416.67	7,000.00	(7,000.00)	0.00%
845-020 CAFE SALES TAX EXPENSE	658.86	8,627.64	11,000.00	12,000.00	(3,372.36)	71.90%
TOTAL CAFÉ OPERATIONS	850.54	13,156.58	27,958.33	30,500.00	(17,343.42)	
GRANTS						
800-000 GRANTS	0.00	0.00	13,750.00	15,000.00	(15,000.00)	0.00%
800-001 GRANT - CROSSROADS	0.00	0.00	0.00	0.00	0.00	
800-002 GRANT - WYOMING HUMANITIES COUNCIL	0.00	0.00	0.00	0.00	0.00	
800-003 GRANT - STORYWALK - CHANGEX	0.00	0.00	0.00	0.00	0.00	
800-004 GRANT - COUNTY ARPA - PLANNING	0.00	0.00	0.00	0.00	0.00	
800-005 GRANT - ALA LATINO AMERICANS	0.00	0.00	0.00	0.00	0.00	
800-006 McMURRY GRANT	0.00	0.00	0.00	0.00	0.00	
800-007 GRANT - CHANGE X-STORY WALK	0.00	0.00	0.00	0.00	0.00	
800-008 GRANT - COUNTY ARPA - PLANNING	0.00	85,631.65	0.00	0.00	85,631.65	
800-009 GRANT - WSL ARPA OPEN +	8,480.00	121,121.42	0.00	0.00	121,121.42	
800-010 McMURRY GRANT	0.00	0.00	0.00	0.00	0.00	
TOTAL GRANTS	8,480.00	206,753.07	13,750.00	15,000.00	191,753.07	
TOTAL EXPENSES	635,021.65	7,973,565.57	9,123,984.87	9,953,438.04	(1,979,872.47)	
INCOME OVER EXPENSES	(294,521.42)	(1,267,364.04)	(1,786,482.60)	(1,948,890.11)	681,526.07	

CASH ON HAND & RESERVES

INCOME

CASH CARRYOVER

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
450-000 PLANNED CASH CARRYOVER	0.00	1,000,000.00	916,666.67	1,000,000.00	0.00	100.00%
460-000 INCOME OVER EXPENSES	0.00	1,607,474.73	1,473,518.50	1,607,474.73	0.00	100.00%
463-000 INCOME OVER EXP. - FIRST STEPS	0.00	0.00	0.00	0.00	0.00	
464-000 INCOME OVER EXP. - LBB	0.00	0.00	0.00	0.00	0.00	
464-017 INCOME OVE REXP.- LBB NAVIGATOR PP	0.00	0.00	0.00	0.00	0.00	
TOTAL CASH CARRYOVER	0.00	2,607,474.73	2,390,185.17	2,607,474.73	0.00	

RESERVE INCOME

480-000 RESERVE - BOOKMOBILE/VEHICLES	61,401.04	271,378.31	219,083.33	239,000.00	32,378.31	113.55%
481-000 RESERVE - FACILITY REPAIR	0.00	0.00	91,666.67	100,000.00	(100,000.00)	0.00%
482-000 RESERVE - EQUIPMENT/FURNISHINGS	0.00	0.00	0.00	0.00	0.00	
483-000 RESERVE - FIRST STEPS	0.00	0.00	128,333.33	140,000.00	(140,000.00)	0.00%
484-000 RESERVE - PLANNING/FACILITIES	0.00	0.00	0.00	0.00	0.00	
485-000 RESERVE - EMERGENCY	0.00	0.00	0.00	0.00	0.00	
490-000 RESERVE - O&M	0.00	0.00	0.00	0.00	0.00	
TOTAL RESERVE INCOME	61,401.04	271,378.31	439,083.33	479,000.00	(207,621.69)	
TOTAL CASH ON HAND & RESERVE INCOME	61,401.04	2,878,853.04	2,829,268.50	3,086,474.73	(207,621.69)	

EXPENSE	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
CASH CARRYOVER						
850-000 PLANNED CASH CARRYOVER	0.00	0.00	916,666.67	1,000,000.00	(1,000,000.00)	0.00%
TOTAL CASH CARRYOVER	0.00	0.00	916,666.67	1,000,000.00	(1,000,000.00)	
RESERVE EXPENSE						
880-000 BOOKMOBILE/VEHICLES	0.05	118,264.19	75,671.54	82,550.77	35,713.42	143.26%
881-000 BUILDING REPAIR/CARPET	0.00	0.00	0.00	0.00	0.00	
882-000 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
883-000 FIRST STEPS INITIATIVE	0.00	0.00	0.00	0.00	0.00	
883-400 LIBRARIES BUILD BUSINESS	0.00	0.00	0.00	0.00	0.00	
883-404 LBB NAVIGATOR PILOT PROGRAM	0.00	0.00	0.00	0.00	0.00	
884-000 PLANNING/FACILITIES	0.00	0.00	0.00	0.00	0.00	
885-000 EMERGENCY	0.00	0.00	0.00	0.00	0.00	
890-000 RESERVE O&M	3,274.33	79,730.15	50,447.70	55,033.85	24,696.30	144.87%
TOTAL RESERVE EXPENSE	3,274.38	197,994.34	126,119.24	137,584.62	60,409.72	
TOTAL CASH CARRYOVER & RESERVE EXPENSE	3,274.38	197,994.34	1,042,785.90	1,137,584.62	(939,590.28)	
INCOME OVER EXPENSES WITH RESERVES	(236,394.76)	1,413,494.66	0.00	0.00	1,413,494.66	



Laramie County Library

Balance Sheet as of
May 31, 2026

ASSETS		
CURRENT ASSETS	CURRENT YEAR	PRIOR YEAR
CASH		
FIRST INTERSTATE BANK - SAVINGS	2,965.43	20,880.98
FIRST INTERSTATE BANK - CHECKING	1,623.86	37,877.88
WYOMING BANK AND TRUST	-	3,868.59
FARMERS STATE BANK	-	6,511.50
WYO-STAR	-	0.04
WYOMING CLASS	6,410,614.60	6,828,915.87
AMERICAN NATIONAL CD	38,565.89	37,226.50
AMERICAN NATIONAL CD	40,064.78	38,673.33
FIRST NATIONAL BANK CD	34,400.94	33,321.35
PETTY CASH	165.00	165.00
CASH REGISTERS	2,842.40	2,842.40
WYO-STAR - O&M	1,075,536.42	975,694.55
WYO-STAR - BOOKMOBILE	-	0.00
WYOMING CLASS - BOOKMOBILE	20.87	179,113.72
TOTAL CASH	<u>7,606,779.32</u>	<u>7,985,977.99</u>
INVENTORY		
FOOD PRODUCTS	3,307.88	3,889.16
DRINK PRODUCTS	3,021.80	2,756.59
MERCHANDISE	2,431.87	1,423.90
CUSTOMER SUPPLIES	4,873.92	4,185.49
TOTAL INVENTORY	<u>13,635.47</u>	<u>12,255.14</u>
TOTAL CURRENT ASSETS	<u><u>7,620,435.66</u></u>	<u><u>8,177,346.85</u></u>
LIABILITIES AND FUND BALANCE		
LIABILITIES	CURRENT YEAR	PRIOR YEAR
CAFÉ GIFT CARDS	<u>9,422.62</u>	<u>8,775.07</u>
TOTAL LIABILITIES	9,422.62	8,965.07
FUND BALANCE		
RESTRICTED - O&M	1,058,685.21	975,694.55
RESTRICTED LBB	1,527.57	5,765.29
BOARD DESIGNATED RESERVES	2,847,692.31	2,847,692.31
RESTRICTED - 1ST STEPS	234,718.64	344,041.81
RESTRICTED - BOOKMOBILE	47,486.53	178,466.17
PETTY CASH	165.00	165.00
CASH REGISTERS	3,381.66	3,381.66
RETAINED EARNINGS - PRIOR	2,003,207.25	1,992,665.66
REVENUE OVER EXPENDITURES	1,414,148.87	1,820,509.33
TOTAL FUND BALANCE	<u>7,611,013.04</u>	<u>8,168,381.78</u>
TOTAL FUND BALANCE AND LIABILITIES	<u><u>7,620,435.66</u></u>	<u><u>8,177,346.85</u></u>



The Library Café Financial Statement for Period 11
Ending May 31, 2026

Percent YTD 91.67%

	Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
CAFÉ INCOME						
470-000 FOOD SALES	5,819.52	64,886.04	73,333.33	80,000.00	(15,113.96)	81.11%
471-000 KIDS FOOD SALES	1,059.34	10,875.39	10,083.33	11,000.00	(124.61)	98.87%
472-000 HOT DRINK SALES	2,814.68	37,451.22	41,250.00	45,000.00	(7,548.78)	83.22%
473-000 COLD DRINK SALES	1,792.69	20,274.55	21,083.33	23,000.00	(2,725.45)	88.15%
474-000 MERCHANDISE SALES	127.08	2,514.39	4,583.33	5,000.00	(2,485.61)	50.29%
475-000 SALES TAX COLLECTED	0.00	4,782.12	9,166.67	10,000.00	(5,217.88)	47.82%
476-000 CAFE MISCELLANEOUS INCOME	0.00	1.92	1,375.00	1,500.00	(1,498.08)	0.13%
TOTAL CAFÉ INCOME	11,613.31	140,785.63	160,875.00	175,500.00	(34,714.37)	
EXPENSES						
CAFÉ COST OF GOODS						
640-000 FOOD PRODUCTS	4,071.77	45,076.98	48,400.00	52,800.00	(7,723.02)	85.37%
642-000 DRINK PRODUCTS	2,710.40	41,964.02	40,333.33	44,000.00	(2,035.98)	95.37%
645-000 MERCHANDISE	0.00	(1,007.97)	3,666.67	4,000.00	(5,007.97)	-25.20%
648-000 CUSTOMER SUPPLIES	1,041.10	14,413.53	18,333.33	20,000.00	(5,586.47)	72.07%
TOTAL CAFÉ COST OF GOODS	7,823.27	100,446.56	110,733.33	120,800.00	(20,353.44)	
PERSONNEL						
505-020 SALARY - THE LIBRARY CAFÉ	9,176.23	116,225.40	146,666.67	160,000.00	(43,774.60)	72.64%
515-020 FICA	669.85	8,641.18	11,220.00	12,240.00	(3,598.82)	70.60%
516-020 WYOMING RETIREMENT	1,678.20	15,727.96	18,333.33	20,000.00	(4,272.04)	78.64%
710-020 INSURANCE - HEALTH	0.00	0.00	22,916.67	25,000.00	(25,000.00)	0.00%
715-020 INSURANCE - DENTAL	0.00	0.00	458.33	500.00	(500.00)	0.00%
718-020 WORKERS' COMPENSATION	0.00	0.00	733.33	800.00	(800.00)	0.00%
TOTAL PERSONNEL	11,524.28	140,594.54	200,328.33	218,540.00	(77,945.46)	
CAFÉ OPERATIONS						
523-020 LICENSES/PERMITS	0.00	394.43	458.33	500.00	(105.57)	78.89%
525-020 CAFE SUPPLIES	191.68	2,463.03	5,041.67	5,500.00	(3,036.97)	44.78%
534-020 MARKETING - CAFE	0.00	0.00	0.00	0.00	0.00	

658-020 CAFE REPAIR & REPLACE EQUIPMENT	0.00	1,671.48	5,041.67	5,500.00	(3,828.52)	30.39%
780-020 CAFE EQUIPMENT/FURNISHING	0.00	0.00	6,416.67	7,000.00	(7,000.00)	0.00%
840-020 MERCHANT FEES	1,494.70	17,778.10	20,166.67	22,000.00	(4,221.90)	80.81%
845-020 CAFE SALES TAX EXPENSE	658.86	8,627.64	11,000.00	12,000.00	(3,372.36)	71.90%
TOTAL CAFÉ OPERATIONS	2,345.24	30,934.68	48,125.00	52,500.00	(21,565.32)	
TOTAL EXPENSES	21,692.79	271,975.78	359,186.67	391,840.00	(119,864.22)	
INCOME OVER EXPENSES	(10,079.48)	(131,190.15)	(198,311.67)	(216,340.00)	85,149.85	