



Exhibition Proposal Guidelines

The following items are required for consideration.

ART (Individual Artist):

1. 8-10 images: CD with images (no larger than 800 pixels in either direction) or prints (minimum 4" x 6", maximum 8 ½"x 11"). Digital images are preferred and we assume the right to use them for publicity purposes.
2. If submitting images on a CD: provide an electronic or hard copy with thumbnail images to correspond with CD, listing title, medium, dimensions, year created, and your name.
3. If submitting prints: label each print with title, medium, dimensions, year created, and your name.
4. Electronic or hard copy of résumé
5. Electronic or hard copy of artist's statement (maximum one page)

A link to an online portfolio containing all the required items listed above may be sent instead.

ART (Group Exhibition):

1. 10-20 images of the art to be exhibited (preferably at least one image of each artist's work): CD with images (no larger than 800 pixels in either direction) or prints (minimum 4" x 6", maximum 8 ½"x 11"). Digital images are preferred and we assume the right to use them for publicity purposes.
2. If submitting images on a CD: provide an electronic or hard copy with thumbnail images to correspond with CD, listing title, medium, dimensions, year created, and artist's name.
3. If submitting prints: label each print with title, medium, dimensions, year created, and artist's name.
4. Electronic or hard copy of proposed exhibition and names of artists to be included
5. Electronic or hard copy of group's purpose (maximum one page)
6. Contact information. (One person from the group shall be designated as the contact person and will be the liaison between the group and the library.)

A link to an online portfolio containing all the required items listed above may be sent instead.

Available exhibition spaces: Locking glass display cases are available for 3-dimensional pieces. Picture rail is available for 2-dimensional pieces, which must be framed and ready to hang. Laramie County Library System reserves the right to determine where in the library the exhibition is displayed.

LCLS has final approval on all artwork to be displayed in the library.

LCLS reserves the right to schedule a reception and to determine appropriate publicity.

Submit your proposal to Community & Media Relations, ATTN: Jennifer Rife, Laramie County Library, 2200 Pioneer Ave., Cheyenne, WY 82001 or electronically to JRife@LCLSONline.org.