BOARD OF DIRECTORS
December 3, 2019 4pm (November 2019 regular board meeting)
AGENDA

Presentation by Lori Lewis, Circulation Services Assistant Manager/Reader’s Advisory Librarian

Consent
1. Approval of Minutes for October 22, 2019*
2. Approval of expenditures for November 2019

Action
Unfinished Business
1. Report on service to military*
2. Narcan Policy*
3. PLA attendance by board – December 20, 2019 deadline
   https://www.placonference.org/at_a_glance.cfm
4. Other

New Business
1. OfficeScapes Agreement and Addendum*
2. 7th Penny for Economic Development – Forward Greater Cheyenne
3. Board Retreat Date
4. Other

Reports*
• County Librarian’s Report
• Deputy Director, Operations’ Report
• Deputy Director, Public Service’s Report
• Foundation Director’s Report
• Collection HQ Report
• Financial Report for October 2019
• Balance Sheet for October 2019
• Personnel Changes

Meeting and Events Dates and Location
• December - no regular board meeting—approval of December expenses will be done electronically and ratified at the January 2020 meeting
• Tentative – Tuesday January 28, 2020, 4:00 pm, regular meeting, Laramie County Library, Coneflower Room
• Tentative – Tuesday February 25, 2020, 4:00 pm, regular meeting, Laramie County Library, Coneflower Room

Library Events – all events at Cheyenne library unless otherwise noted
• Strings Concert at Napoli’s Tuesday, December 3 7–8:30pm – off site music program at Napoli’s
• Ernest Hemingway: An Exploration of Life and Stories Thursday, December 5 6–7:30pm - part of the One Book Wyoming statewide program
• Business Tax Preparation & IRS Problem Solving Wednesday, December 11 6–7pm
• Holiday Hoopla! Tuesday, December 17 4–5pm Pine Bluffs Branch Library
• Holidays Around the World Celebration Friday, December 20 2–3:30pm Burns Branch Library
• Family Book Swap Saturday, December 21, 3–4pm
• New Year’s at Noon Tuesday, December 31, 10:30am–12:30pm
• *RSVP Required New Year’s at Noon Sensory Drop Tuesday, December 31, 11:45am–12:15pm
• January – no information available at time of report

Executive Session

Adjourn
*supporting documentation included