

POLICY – 3D PRINTING

The library maintains a 3D printer available to the public to make three-dimensional objects in plastic or other filament material using a design that is uploaded from a digital computer file.

1. Users utilizing the library's 3D printing services agree to abide by current library 3D printing procedures/guidelines.
2. Users will not be permitted to use the library's 3D printer to create any material that is:
 - a. Prohibited by local, state or federal law and/or regulations
 - b. Unsafe, harmful, dangerous, or an immediate threat to the well-being of others
 - c. Construed as having the intent to harm
 - d. Obscene or otherwise inappropriate for the library environment
 - e. A gun, gun part, weapon, or a salacious object
 - f. In violation of another's intellectual property rights
3. The library reserves the right to refuse any 3D print request.
4. Printed objects must not infringe upon any third party's intellectual property rights. By submitting content or objects, the user agrees to assume all responsibility for, and shall hold the library and its employees, volunteers, and board members harmless in all matters related to patented, trademarked, or copyrighted materials.
5. The Library's programs and needs regarding 3D printer usage take precedence over the public's use of the device.
6. The library is not responsible for any damage, loss, or security of data arising from the use of its computers, equipment or network, nor for the functionality or quality of content produced on the 3D printer.
7. Responsibility for removing rafts and supports lies with the user. The library cannot guarantee model quality or stability, or confidentiality of the designs.
8. The print must fit within the printer's volume and shall not be a file larger than 10 MB.
9. The user agrees to pay all fees associated with 3D printing prior to picking up their object.
10. Costs are determined by the amount of filament and other materials used during the printing process.
 - a. After the object is created, it will be weighed. Users will be charged
 - b. \$0.10 per gram rounded up to the nearest gram whether using library filament or their own.
 - c. Upon request, users may print using their own filament if it is compatible with the library's 3D printer.
11. Items printed from library's 3D printer that are not picked up within 7-days of notification of printing completion will become property of Laramie County Library System. The cost will be added to the user's library account.
12. Failure to pick-up and/or pay for requested 3D printed objects may result in temporary or permanent barring from 3D printing access.
13. Items must be picked up by the individual who printed them or a named designee.
14. Only designated library employees and volunteers will have direct access to the 3D printer.

Adopted April 26, 2016 by the Laramie County Library System Board of Directors.