

BOARD OF DIRECTORS
MINUTES
January 23, 2024

The Board of Directors of Laramie County Library System met in regular session at the Laramie County Library, on Tuesday, January 23, 2024. Elizabeth Dillow convened the meeting at 4:02 p.m. Directors Stacia Berry, Robert Dickerson, Steven Leafgreen, and Michael Pearlman were present. Also present were Antonia Gaona, County Librarian/Executive Director, Laura Block, Sr. Deputy Director of Operations, Beth Cook, Deputy Director of Public Service, Blithe McAndrew, Interim Foundation Director, and Court Schilt, Assistant Manager/IT Lead Tech II.

240123:01 Steven Leafgreen moved to approve the consent agenda. The motion was seconded. The motion carried.

240123:02 Michael Pearlman moved to approve the Lyngsoe Service Agreement and Addendum covering 2024 through 2027. The motion was seconded. The motion carried.

240123:03 Robert Dickerson moved to enter executive session at 5:15 p.m. The motion was seconded. The motion carried.

The purpose of executive session was to discuss personnel issues.

Executive session ended at 5:20 p.m.

The meeting adjourned at 5:20 p.m.

Blithe McAndrew
Executive Coordinator

BOARD OF DIRECTORS

NOTES

January 23, 2024

Presentation by Court Schilt, Assistant Manager/IT Lead Tech II

Court provided an overview of the services offered through the Computer Center and answered questions from the board.

CONSENT

Steven Leafgreen moved to approve the consent agenda. The motion was seconded. The motion carried.

ACTION

Unfinished Business

None

New Business

Maintenance agreement with Lyngsoe

The board reviewed the Lyngsoe Service Agreement and Addendum.

Michael Pearlman moved to approve the Lyngsoe Service Agreement and Addendum covering 2024 through 2027. The motion was seconded. The motion carried.

Mid-year Financial Review

The board reviewed the document provided and discussed the Building Maintenance Plan & Budget. Robert Dickerson recommended to increase reserves for facility needs.

Board Self-evaluation

The board decided that a self-evaluation is not necessary at this time, as the make-up of the board has not changed. Antonia Gaona will review the evaluation completed last year.

Report for Joint System & Foundation Board Meeting

The board briefly discussed the MOUs between the System and Foundation boards. Drafts of the documents amendments suggested by library administration will be emailed to the board by Thursday, January 25.

Other

County Commissioner Buck Holmes notified the board by email that the next Sixth Penny ballot is projected to be in November 2025.

REPORTS

Executive Director – nothing to add

Sr. Deputy Director of Operations – nothing to add

Deputy Director of Public Service – nothing to add

Foundation Director's Report – nothing to add

Personnel Changes – nothing to add

Financial Report for December 2023 – nothing to add

Balance Sheet for December 2023 – Laura Block noted that the State Library Fund has been closed.

Fund Balance for October 2023 – nothing to add

Library Café Financial Report – nothing to add

Meeting and Events Dates and Location

Thursday, January 25, 2024, Burns Branch open house 4:30pm, Burns Branch Library

Tuesday, January 30, 2024, Joint Board meeting with Foundation Board of Directors, 4pm, Cottonwood Room

Thursday, February 22, 2024, Legislative Reception, 5:30pm, Cottonwood Room

Tuesday, February 27, 2024, Regular meeting, 4pm, Coneflower Room