



LARAMIE COUNTY LIBRARY SYSTEM

2200 PIONEER AVENUE, CHEYENNE, WY 82001- 3610

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## BOARD OF DIRECTORS

### MINUTES

February 27, 2024

The Board of Directors of Laramie County Library System met in regular session at the Laramie County Library, on Tuesday, February 27, 2024. Elizabeth Dillow convened the meeting at 4:02 p.m. Directors Stacia Berry, Robert Dickerson, Steven Leafgreen, Michael Pearlman, and Buck Holmes (ex-officio) were present. Also present were Antonia Gaona, County Librarian/Executive Director, Laura Block, Sr. Deputy Director of Operations, Beth Cook, Deputy Director of Public Service, Blithe McAndrew, Interim Foundation Director, and Kashawna White, Circulation and Branch Services Manager.

240227:01 Steven Leafgreen moved to approve the consent agenda. The motion was seconded. The motion carried.

The meeting adjourned at 5:18 p.m.

Blithe McAndrew  
Executive Coordinator

BOARD OF DIRECTORS  
NOTES  
February 27, 2024

**Presentation by Kashawna White, Circulation and Branch Services Manager**

Kashawna provided an overview of Circulation and Branch Services and answered questions from the board about challenges in the division, changes over the years, and the Libby and Hoopla apps.

**CONSENT**

*Steven Leafgreen moved to approve the consent agenda. The motion was seconded. The motion carried.*

**ACTION**

**Unfinished Business**

None

**New Business**

1. FY25 budget process: The board reviewed the draft budget documents provided and asked questions of library administration. It was noted that the Reference Specialist position was the only new position included in the personnel line of the document. The difference between a facilities strategic plan and facilities assessment was discussed, and it was clarified that library administration intends to work with a consultant to perform a facilities assessment that would be paid for with ARPA funds. Buck Holmes suggested it be confirmed that ARPA funds could be expended on an existing rather than new facility.
2. Other: None.

**REPORTS**

**Executive Director** – nothing to add

**Sr. Deputy Director of Operations** – nothing to add

**Deputy Director of Public Service** – nothing to add

**Foundation Director's Report** – nothing to add

**Personnel Changes** – nothing to add

**Financial Report for December 2023** – nothing to add

**Balance Sheet for December 2023 –Fund Balance for October 2023** – nothing to add

**Library Café Financial Report** – nothing to add

**Meeting and Events Dates and Location**

Monday April 1, 2024, Regular meeting, 4pm, Coneflower Room

Tuesday April 23, 2024, Regular meeting, 4pm Coneflower Room