



LARAMIE COUNTY LIBRARY SYSTEM
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BOARD OF DIRECTORS
MINUTES
August 27, 2024

The Board of Directors of Laramie County Library System met in regular session at the Laramie County Library on Tuesday, August 27, 2024. Stacia Berry convened the meeting at 3:33 p.m. Directors Michael Pearlman, Steven Leafgreen, Robert Dickerson, and Elizabeth Dillow were present. Also present were Antonia Gaona (Executive Director/County Librarian), Laura Block (Sr. Deputy Director of Operations), Beth Cook (Deputy Director of Public Service), Amanda Turner (Laramie County Library Foundation Director) and Mike Kamber (IT Manager).

240827:01 Steven Leafgreen moved to approve the consent agenda. The motion was seconded. The motion carried.

240827:02 Steven Leafgreen moved to approve the FY 25 Budget Amendment as presented. The motion was seconded. The motion carried.

The meeting adjourned 5:03 p.m.

A handwritten signature in black ink, appearing to read 'Laura M. Block', is written over a light blue rectangular background.

Laura M. Block
Sr. Deputy Director of Operations

BOARD OF DIRECTORS
NOTES
August 27, 2024

Presentation by Mike Kamber, IT Manager

Mike Kamber provided an overview of the FY 25 technology projects – migration to Office 365, immutable backup solutions for the branch locations, upgrade the AV in the Willow Room, strengthening of the network and firewall, replacement of the selfcheck kiosks, and updates for 3D printing equipment.

Consent

The consent agenda consisted of:

1. Approval of Minutes for July 30, 2024
2. Approval of Expenditures for August 2024

Steven Leafgreen moved to approve the consent agenda. The motion was seconded. The motion carried.

Action

UNFINISHED BUSINESS

FY 25 Budget Amendment

The budget amendment reflects actual figures for FY 24 year-end. Invoices for the chiller rebuild and roof repairs were not received by June 30, 2024. This resulted in a higher cash on hand figure for FY 25 and higher budgeted amount for expense line 830-000 Prior Year Carryover. The rest of the budget remained relatively unchanged.

Steven Leafgreen moved to approve the FY 25 Budget Amendment as presented. The motion was seconded. The motion carried.

Other

None.

NEW BUSINESS

Assessing Café Opportunities

Antonia presented the board with three possibilities for café operations – allow an existing organization to use the space as an “outpost” for their current food services & caterings; partnering with the local farmers’ market to provide locally sourced foods and possibly provide food education such as growing, harvesting and preserving food resources; and allowing the space to be used by an entrepreneur or food truck to test the market for their start-up or brick & mortar operations. Library administration will continue researching these and other opportunities that will similar services in the space and lower the costs of the library for providing the service.

Reports

The board reviewed the following reports:

- Executive Director – Nothing to add.
- Foundation Director – Nothing to add.
- Personnel Changes – Nothing to add.
- Financial Report – Nothing to add.
- Balance Sheet – Nothing to add.
- Fund Balance – Nothing to add.
- Library Café Financial Report – Nothing to add.
- Statistical Report – Nothing to add.

The meeting adjourned at 5:02 p.m.

Meeting and Events Dates and Location

Tuesday, September 24, 2024, Regular Meeting, 4:30pm, Pine Bluffs Branch Library

Tuesday, October 22, 2024, Regular Meeting, 3:30pm, Coneflower Room

Friday, October 25, 2024, Booklovers Bash, Little America Hotel & Resort, Grand Ballroom