

Request for Reconsideration Form

To request reconsideration of library materials, resources, events, exhibitions, or displays, a Laramie County Library resident must complete and submit this form. A library employee will contact you to acknowledge receipt and discuss your request. Fields marked with * are required.

*Date: _____

*Name: _____

*Street address: _____

*City: _____ *Zip code: _____

*Email address or phone number (both are preferred): _____

Note: This request will become public record when it is shared by the Library Director with the Library System Board of Directors at the conclusion of this formal process. Your name will be included in the record, but all other contact information will be redacted.

*This request is for reconsideration of a:

☐ Book/Magazine

☐ Library event

☐ Electronic information

☐ DVD or Film

☐ Exhibition

☐ Display

☐ Other. Brief description: _____

*Title: _____

*Name of author, artist, contributor, presenter: _____

*Location of item or event: ☐ Cheyenne ☐ Burns ☐ Pine Bluffs ☐ Bookmobile ☐ Library Website

Please specify what concerns you about the resource/event/exhibition/display and why. (You may attach additional information or files)*

*Please select the resolution you are requesting:

☐ Remove material or resource from library holdings

☐ Discontinue event, exhibition, or display

☐ Shelf or link the material or resource elsewhere

☐ Other. Please specify: _____

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Please explain how such a resolution might improve the library's service to the community. (You may attach additional information or files)

Are there other resources you believe would provide information and/or other viewpoints on this topic? (All suggestions will be considered based on relevant LCLS policies.)

☐ By checking this box, you acknowledge that you are the person named on this form and your request meets the eligibility requirements.