Laramie County Library

BOARD OF DIRECTORS
Tuesday August 25, 2026
AGENDA

Presentation: State ARPA Grant Update – Antonia

Consent

1. Approval of Minutes for July 2026*
2. Approval of Expenditures for August 2026

Action
Unfinished Business

1. Other

New Business

1. Foundation Meeting Rotation Schedule
2. Other

Executive Session for Master Facility Plan Updates

Reports

- Director's Report*
- Foundation Report*
- Personnel Changes*
- Financial Report for August 2026*
- Balance Sheet for August 2026*
- Library Café Financial Report for August 2026*

Meeting and Events Dates and Location
Tuesday, September 15, 2026 Foundation Board Meeting, 4:00, Coneflower Room
Tuesday, September 22, 2026, System Board Meeting, 3:30pm TBD, Pine Bluffs

Adjourn
*Supporting documentation included

Laramie County Library

BOARD OF DIRECTORS
MINUTES
July 28, 2026

The Board of Directors of Laramie County Library System met in regular session at the Laramie County Library on Tuesday, July 28, 2026. Steven Leafgreen convened the meeting at 3:32 p.m. Directors Denise Burke, Kris Rude, Steve Sharpe, And Abbi Forwood were present. Also present were Antonia Gaona (Executive Director/County Librarian), Laura Block (Director of Business and Administration), Beth Cook (Director of Public Services), Gunnar Malm (Ex-Officio), Kosha Olsen (Foundation Executive Director) Sharon Vye (Executive Coordinator).

260728:01 Steven Leafgreen presented a motion to approve the consent agenda as presented; Denise Burke Seconded the motion. The motion passed unanimously.

260728:02 Denise Burke presented a motion to approve the FY27 Budget Amendment as presented. Kris Rude seconded the motion. The motion passed unanimously.

260728:03 Kris Rude presented a motion to approve the Campus Services Contract addendum. Abbi Forwood seconded the motion. The motion passed unanimously.

260728:04 Kris Rude presented a motion to authorize Laura Block to be able to transfer funds as presented. Steve Sharpe seconded the motion. The motion passed unanimously.

Meeting Adjourned at 4:45 p.m.

Sharon Vye

Sharon Vye
Executive Coordinator

Laramie County Library *Foundation*

August 25, 2026

To: Laramie County Library System Board of Directors
From: Kosha Olsen, Foundation Director
Re: August Director's Report

FOUNDATION BOARD OF DIRECTORS

The Foundation is please to seat three new Board members this month, which will bring our numbers to 16. The bylaws currently allow for 8-21 Board members.

- Alicia Green | Owner – B&A Marina in Glendo, homeschool parent
- Kara Brighton-Fornstrom | President – f3 Energy, attorney, Pine Bluffs resident
- Karen Hinkle, Lt Col | Director of Staff – Wyoming Air National Guard, attorney

FOUNDATION GOVERNANCE

The Foundation is in the process of routine updates to bylaws, policies, and mission/vision/value statements. The Board will meet August 26th for a half-day retreat, onboarding, and governance training.

BOOKLOVERS BASH

Planning for this exciting annual event is in full swing! Our featured author is Patrick Ryan who has earned a string of accolades for his recent bestseller, *Buckeye*. (NYT Bestseller, Read with Jenna Pick, National Barnes & Noble Book Club Pick, Indy Next Pick, Amazon Best Books of the Year List - #1)

6TH PENNY

The Foundation is elated that Laramie County chose to once again invest in their library system by approving Propositions 3 & 13!

(That's sparkling cider…)

Laramie County Library

Financial Statement for Period 1 | Percent YTD 8.33%

Ending July 31, 2026

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
INCOME							
	TAXES						
400-000	1% OPTIONAL SALES	516,814.00	516,814.00	111,036.58	1,332,439.00	(815,625.00)	38.79%
402-000	AUTO LICENSE FEES	71,959.15	71,959.15	70,035.61	840,427.32	(768,468.17)	8.56%
404-000	MILLAGE	107,198.64	107,198.64	408,333.33	4,900,000.00	(4,792,801.36)	2.19%
406-000	MISCELLANEOUS TAXES	6,851.94	6,851.94	541.67	6,500.00	351.94	105.41%
409-000	SPECIFIC PURPOSE TAX	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	**702,823.73**	**702,823.73**	**589,947.19**	**7,079,366.32**	**(6,376,542.59)**	
	FINES & FEES						
412-000	FINES & FEES	3,760.98	3,760.98	3,750.00	45,000.00	(41,239.02)	8.36%
	TOTAL FINES & FEES	**3,760.98**	**3,760.98**	**3,750.00**	**45,000.00**	**(41,239.02)**	
	GRANTS						
432-000	GRANTS	0.00	0.00	1,250.00	15,000.00	(15,000.00)	0.00%
432-004	GRANT - LBB NAVIGATOR PILOT PROGRAM	0.00	0.00	0.00	0.00	0.00	
432-008	GRANT - COUNTY ARPA - PLANNING	66,422.00	66,422.00	7,504.06	90,048.67	(23,626.67)	73.76%
432-009	GRANT - WSL ARPA OPEN +	0.00	0.00	8,173.70	98,084.39	(98,084.39)	
	TOTAL GRANTS	**66,422.00**	**66,422.00**	**16,927.76**	**203,133.06**	**(136,711.06)**	

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	FOUNDATION						
433-000	FND BSR	3,539.79	3,539.79	0.00	0.00	3,539.79	
454-000	SUMMER READING	190.00	190.00		1,500.00	(1,310.00)	12.67%
456-000	LIBRARY STORE	0.00	0.00		0.00	0.00	
	TOTALFOUNDATION	**3,729.79**	**3,729.79**	**0.00**	**1,500.00**	**2,229.79**	
	MISCELLANEOUS						
430-000	INSURANCE SETTLEMENTS	0.00	0.00	31,510.87	378,130.43	(378,130.43)	
433-001	STAFF MERCHANDISE	0.00	0.00	0.00	0.00	0.00	
434-000	INTEREST ON FUNDS	24,797.91	24,797.91	20,833.33	250,000.00	(225,202.09)	9.92%
440-000	SALE OF PROPERTY	138.39	138.39	166.67	2,000.00	(1,861.61)	6.92%
442-000	MISCELLANEOUS INCOME	0.00	0.00	291.67	3,500.00	(3,500.00)	0.00%
444-000	CONTRACT WITH FOUNDATION	8,168.09	8,168.09	11,112.50	133,350.00	(125,181.91)	6.13%
445-000	FND DONATIONS	60,875.00	60,875.00	5,072.92	60,875.00	0.00	
447-000	LEGISLATIVE ENDOWMENT INTEREST	0.00	0.00	8,492.56	101,910.69	(101,910.69)	0.00%
	TOTAL MISCELLANEOUS	**93,979.39**	**93,979.39**	**77,480.51**	**929,766.12**	**(835,786.73)**	
	CAFÉ INCOME						
470-000	FOOD SALES	7,317.72	7,317.72	5,416.67	65,000.00	(57,682.28)	11.26%
471-000	KIDS FOOD SALES	1,047.12	1,047.12	916.67	11,000.00	(9,952.88)	9.52%
472-000	HOT DRINK SALES	3,489.37	3,489.37	3,333.33	40,000.00	(36,510.63)	8.72%
473-000	COLD DRINK SALES	2,978.22	2,978.22	1,916.67	23,000.00	(20,021.78)	12.95%
474-000	MERCHANDISE SALES	301.07	301.07	250.00	3,000.00	(2,698.93)	10.04%
475-000	SALES TAX COLLECTED	7.08	7.08	583.33	7,000.00	(6,992.92)	0.10%
476-000	CAFE MISCELLANEOUS INCOME	0.00	0.00	125.00	1,500.00	(1,500.00)	0.00%
	TOTAL CAFÉ INCOME	**15,140.58**	**15,140.58**	**12,541.67**	**150,500.00**	**(135,359.42)**	
TOTAL INCOME		**885,856.47**	**885,856.47**	**700,647.13**	**8,409,265.50**	**(7,523,409.03)**	

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
EXPENSES							
	PERSONNEL						
505-000	LIBRARY STAFF	378,945.59	378,945.59	401,956.52	4,823,478.27	(4,444,532.68)	7.86%
511-000	CONTRACT PERSONNEL	25,317.53	25,317.53	25,000.00	300,000.00	(274,682.47)	8.44%
512-000	CONSULTANTS	2,354.10	2,354.10	2,000.00	24,000.00	(21,645.90)	9.81%
514-000	FOUNDATION STAFF	7,000.00	7,000.00	12,500.00	150,000.00	(143,000.00)	4.67%
515-000	FICA	28,385.53	28,385.53	30,749.67	368,996.09	(340,610.56)	7.69%
516-000	WYOMING RETIREMENT	65,701.47	65,701.47	66,666.67	800,000.00	(734,298.53)	8.21%
517-000	UNEMPLOYMENT BENEFITS	0.00	0.00	1,250.00	15,000.00	(15,000.00)	0.00%
710-000	INSURANCE - HEALTH	50,493.52	50,493.52	51,601.35	619,216.16	(568,722.64)	8.15%
715-000	INSURANCE - DENTAL	3,123.30	3,123.30	3,226.67	38,720.00	(35,596.70)	8.07%
718-000	WORKERS' COMPENSATION	2,258.72	2,258.72	2,009.78	24,117.39	(21,858.67)	9.37%
	TOTAL PERSONNEL	**563,579.76**	**563,579.76**	**596,960.66**	**7,163,527.91**	**(6,599,948.15)**	
	ADMINISTRATION						
519-000	CONFERENCE/CONT. ED.	4,859.09	4,859.09	5,416.67	65,000.00	(60,140.91)	7.48%
521-000	PROFESSIONAL MBSHIPS	330.00	330.00	500.00	6,000.00	(5,670.00)	5.50%
538-000	PLANNING AND DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	
700-000	INSURANCE-PLANT, LIABLTY	99,037.80	99,037.80	9,166.67	110,000.00	(10,962.20)	90.03%
705-000	INSURANCE DEDUCTIBLE LOSS	0.00	0.00	833.33	10,000.00	(10,000.00)	0.00%
730-000	SECURITY BONDS	100.00	100.00	83.33	1,000.00	(900.00)	10.00%
803-000	BOARD/VOLUNTEER/STAFF ACTIVITIES	0.00	0.00	0.00	0.00	0.00	0.00%
815-000	REFUNDS ON LOST MATERIALS	(158.89)	(158.89)	166.67	2,000.00	(2,158.89)	-7.94%
820-000	COLLECTION FEES	0.00	0.00	583.33	7,000.00	(7,000.00)	0.00%
830-000	PRIOR YEAR CARRYOVER	42,132.92	42,132.92	6,916.67	83,000.00	(40,867.08)	50.76%
840-000	MERCHANT FEES	2,338.75	2,338.75	2,250.00	27,000.00	(24,661.25)	8.66%
	TOTAL ADMINISTRATION	**148,639.67**	**148,639.67**	**25,916.67**	**311,000.00**	**(162,360.33)**	
	SUPPLIES & EQUIPMENT						
525-000	OFFICE SUPPLIES	5,808.95	5,808.95	4,833.33	58,000.00	(52,191.05)	10.02%
529-000	EQUIPMENT LEASES - CENTRAL	1,965.27	1,965.27	5,207.33	62,488.00	(60,522.73)	3.15%
530-000	NETWORK	3,285.84	3,285.84	12,162.75	145,953.00	(142,667.16)	2.25%
825-000	SOFTWARE INTERNAL	28,957.84	28,957.84	18,887.17	226,646.00	(197,688.16)	12.78%
	TOTAL SUPPLIES & EQUIPMENT	**40,017.90**	**40,017.90**	**41,090.58**	**493,087.00**	**(453,069.10)**	

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	COMMUNICATIONS						
531-000	POSTAGE	3,054.38	3,054.38	3,083.33	37,000.00	(33,945.62)	8.26%
532-000	TELECOMMUNICATIONS	3,617.68	3,617.68	3,333.33	40,000.00	(36,382.32)	9.04%
534-000	ADVERTISING - CENTRAL	0.00	0.00	5,416.67	65,000.00	(65,000.00)	0.00%
536-000	PRINTING	11,530.23	11,530.23	4,758.33	57,100.00	(45,569.77)	20.19%
537-000	PROMOTIONAL	0.00	0.00	416.67	5,000.00	(5,000.00)	0.00%
	TOTAL COMMUNICATIONS	**18,202.29**	**18,202.29**	**17,008.33**	**204,100.00**	**(185,897.71)**	
	LIBRARY MATERIALS						
543-000	ELECTRONIC RESOURCES	4,350.00	4,350.00	2,708.33	32,500.00	(28,150.00)	13.38%
547-000	ELECTRONIC MATERIALS	24,000.00	24,000.00	17,979.17	215,750.00	(191,750.00)	11.12%
550-000	LIBRARY MATERIALS	5,256.24	5,256.24	19,937.50	239,250.00	(233,993.76)	2.20%
570-000	PERIODICALS - CENTRAL	3,035.13	3,035.13	1,500.00	18,000.00	(14,964.87)	16.86%
575-000	BINDING	0.00	0.00	208.33	2,500.00	(2,500.00)	0.00%
742-000	OCLC SERVICES	0.00	0.00	2,240.50	26,886.00	(26,886.00)	0.00%
745-000	WYLD SYSTEM - CENTRAL	0.00	0.00	2,745.92	32,951.00	(32,951.00)	0.00%
	TOTAL LIBRARY MATERIALS	**36,641.37**	**36,641.37**	**47,319.75**	**567,837.00**	**(531,195.63)**	
	PROGRAMS						
580-014	FIRST INITIATIVES OTHER	551.44	551.44	416.67	5,000.00	(4,448.56)	11.03%
582-004	L2B PROGRAMING	1,806.16	1,806.16	0.00	0.00	1,806.16	
	TOTAL PROGRAMS	**2,357.60**	**2,357.60**	**416.67**	**5,000.00**	**(2,642.40)**	

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	UTILITIES						
610-000	ELECTRICITY	11,901.58	11,901.58	14,209.33	170,512.00	(158,610.42)	6.98%
620-000	NATURAL GAS	1,901.81	1,901.81	5,000.00	60,000.00	(58,098.19)	3.17%
630-000	WATER - CENTRAL	4,198.77	4,198.77	3,166.67	38,000.00	(33,801.23)	11.05%
	TOTAL UTILITIES	**18,002.16**	**18,002.16**	**22,376.00**	**268,512.00**	**(250,509.84)**	
	OPERATION & MAINTENACE OF FACILITIES						
650-000	REPAIR FACILITIES	6,021.15	6,021.15	7,062.50	84,750.00	(78,728.85)	7.10%
652-000	MAINTENANCE SUPPLIES	4,662.49	4,662.49	5,416.67	65,000.00	(60,337.51)	7.17%
657-000	ROOF REPAIRS	0.00	0.00	43,896.90	526,762.78	(526,762.78)	0.00%
658-000	REPAIR & REPLACE-EQUIP	357.98	357.98	1,010.42	12,125.00	(11,767.02)	2.95%
748-000	FACILITIES SERV CONTRACT	3,256.13	3,256.13	13,371.25	160,455.00	(157,198.87)	2.03%
749-000	EQUIPMENT SERV CONTRACT	0.00	0.00	3,254.42	39,053.00	(39,053.00)	0.00%
780-000	EQUIPMENT/FURNISHINGS	1,552.50	1,552.50	250.00	3,000.00	(1,447.50)	51.75%
	TOTAL O&M OF FACILITIES	**15,850.25**	**15,850.25**	**74,262.15**	**891,145.78**	**(875,295.53)**	
	OPERATION & MAINTENANCE OF VEHICLES						
660-000	REPAIR - VEHICLES	992.71	992.71	1,666.67	20,000.00	(19,007.29)	4.96%
665-000	GASOLINE, OIL, PROPANE, ETC	519.98	519.98	666.67	8,000.00	(7,480.02)	6.50%
667-000	BOOKMOBILE	460.00	460.00	0.00	0.00	460.00	
	TOTAL O&M OF VEHICLES	**1,972.69**	**1,972.69**	**2,333.33**	**28,000.00**	**(26,027.31)**	
	PROJECTS						
767-000	FACILITY ENHANCEMENTS	0.00	0.00	21,898.66	262,783.95	(262,783.95)	0.00%
787-000	LIBRARY BUILDINGS	0.00	0.00	31,250.00	375,000.00	(375,000.00)	0.00%
790-000	SALARY SURVEY	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROJECTS	**0.00**	**0.00**	**53,148.66**	**637,783.95**	**(637,783.95)**	

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	CAFÉ COST OF GOODS						
640-000	FOOD PRODUCTS	4,578.39	4,578.39	3,750.00	45,000.00	(40,421.61)	10.17%
642-000	DRINK PRODUCTS	3,212.69	3,212.69	3,666.67	44,000.00	(40,787.31)	7.30%
645-000	MERCHANDISE	(1,837.55)	(1,837.55)	208.33	2,500.00	(4,337.55)	-73.50%
648-000	CUSTOMER SUPPLIES	482.08	482.08	1,333.33	16,000.00	(15,517.92)	3.01%
	TOTAL CAFÉ COST OF GOODS	**6,435.61**	**6,435.61**	**8,958.33**	**107,500.00**	**(101,064.39)**	
	CAFÉ OPERATIONS						
523-020	LICENSES/PERMITS	100.00	100.00	41.67	500.00	(400.00)	20.00%
525-020	CAFE SUPPLIES	174.08	174.08	291.67	3,500.00	(3,325.92)	4.97%
534-020	MARKETING - CAFE	0.00	0.00	0.00	0.00	0.00	0.00%
658-020	CAFE REPAIR & REPLACE EQUIPMENT	0.00	0.00	458.33	5,500.00	(5,500.00)	0.00%
780-020	CAFE EQUIPMENT/FURNISHING	0.00	0.00	583.33	7,000.00	(7,000.00)	0.00%
845-020	CAFE SALES TAX EXPENSE	647.18	647.18	766.67	9,200.00	(8,552.82)	7.03%
	TOTAL CAFÉ OPERATIONS	**921.26**	**921.26**	**2,141.67**	**25,700.00**	**(24,778.74)**	
	GRANTS						
800-000	GRANTS	0.00	0.00	1,250.00	15,000.00	(15,000.00)	0.00%
800-001	GRANT - CROSSROADS	0.00	0.00	0.00	0.00	0.00	
800-002	GRANT - WYOMING HUMANITIES COUNCIL	0.00	0.00	0.00	0.00	0.00	
800-003	GRANT - STORYWALK - CHANGEX	0.00	0.00	0.00	0.00	0.00	
800-004	GRANT - COUNTY ARPA - PLANNING	0.00	0.00	0.00	0.00	0.00	
800-005	GRANT - ALA LATINO AMERICANS	0.00	0.00	0.00	0.00	0.00	
800-006	McMURRY GRANT	0.00	0.00	0.00	0.00	0.00	
800-007	GRANT - CHANGE X-STORY WALK	0.00	0.00	0.00	0.00	0.00	
800-008	GRANT - COUNTY ARPA - PLANNING	0.00	0.00	1,968.89	23,626.68	(23,626.68)	0.00%
800-009	GRANT - WSL ARPA OPEN +	27,691.45	27,691.45	7,983.62	95,803.39	(68,111.94)	28.90%
800-010	McMURRY GRANT	0.00	0.00	0.00	0.00	0.00	
	TOTAL GRANTS	**27,691.45**	**27,691.45**	**11,202.51**	**134,430.07**	**(106,738.62)**	
TOTAL EXPENSES		**880,312.01**	**880,312.01**	**903,135.31**	**10,837,623.71**	**(9,957,311.70)**	
INCOME OVER EXPENSES		**5,544.46**	**5,544.46**	**(202,488.18)**	**(2,428,358.21)**	**2,433,902.67**	

CASH ON HAND & RESERVES

INCOME		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	CASH CARRYOVER						
450-000	PLANNED CASH CARRYOVER	1,000,000.00	1,000,000.00	83,333.33	1,000,000.00	0.00	100.00%
460-000	INCOME OVER EXPENSES	1,041,197.90	1,041,197.90	86,766.49	1,041,197.90	0.00	100.00%
463-000	INCOME OVER EXP. - FIRST STEPS	0.00	0.00	0.00	0.00	0.00	
464-000	INCOME OVER EXP. - LBB	0.00	0.00	0.00	0.00	0.00	
464-017	INCOME OVE REXP.- LBB NAVIGATOR PP	0.00	0.00	0.00	0.00	0.00	
	TOTAL CASH CARRYOVER	**2,041,197.90**	**2,041,197.90**	**170,099.83**	**2,041,197.90**	**0.00**	
	RESERVE INCOME						
480-000	RESERVE - BOOKMOBILE/VEHICLES	0.00	0.00	0.00	0.00	0.00	
481-000	RESERVE - FACILITY REPAIR	0.00	0.00	31,250.00	375,000.00	(375,000.00)	0.00%
482-000	RESERVE - EQUIPMENT/FURNISHINGS	0.00	0.00	0.00	0.00	0.00	
483-000	RESERVE - FIRST STEPS	137,909.46	137,909.46	11,492.46	137,909.46	0.00	100.00%
484-000	RESERVE - LBB	1,527.57	1,527.57	0.00	0.00	1,527.57	
485-000	RESERVE - EMERGENCY	0.00	0.00	24,606.99	295,283.85	(295,283.85)	
490-000	RESERVE - O&M	0.00	0.00	48,247.25	578,967.00	(578,967.00)	
	TOTAL RESERVE INCOME	**139,437.03**	**139,437.03**	**115,596.69**	**1,387,160.31**	**(1,247,723.28)**	
TOTAL CASH ON HAND & RESERVE INCOME		**2,180,634.93**	**2,180,634.93**	**285,696.52**	**3,428,358.21**	**(1,247,723.28)**	

EXPENSE		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	CASH CARRYOVER						
850-000	PLANNED CASH CARRYOVER	0.00	0.00	83,333.33	1,000,000.00	(1,000,000.00)	0.00%
	TOTAL CASH CARRYOVER	**0.00**	**0.00**	**83,333.33**	**1,000,000.00**	**(1,000,000.00)**	
	RESERVE EXPENSE						
880-000	BOOKMOBILE/VEHICLES	0.04	0.04	0.00	0.00	0.04	
881-000	BUILDING REPAIR/CARPET	0.00	0.00	0.00	0.00	0.00	
882-000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
883-000	FIRST STEPS INITIATIVE	0.00	0.00	0.00	0.00	0.00	
883-400	LIBRARIES BUILD BUSINESS	0.00	0.00	0.00	0.00	0.00	
883-404	LBB NAVIGATOR PILOT PROGRAM	0.00	0.00	0.00	0.00	0.00	
884-000	PLANNING/FACILITIES	0.00	0.00	0.00	0.00	0.00	
885-000	EMERGENCY	0.00	0.00	0.00	0.00	0.00	
890-000	RESERVE O&M	3,258.31	3,258.31	0.00	0.00	3,258.31	
	TOTAL RESERVE EXPENSE	**3,258.35**	**3,258.35**	**0.00**	**0.00**	**3,258.35**	
TOTAL CASH CARRYOVER & RESERVE EXPENSE		**3,258.35**	**3,258.35**	**83,333.33**	**1,000,000.00**	**(996,741.65)**	
INCOME OVER EXPENSES WITH RESERVES		**2,182,921.04**	**2,182,921.04**	**(125.00)**	**0.00**	**2,182,921.04**	

Laramie County Library

Balance Sheet as of
July 31, 2026

	ASSETS			
CURRENT ASSETS	**CURRENT YEAR**		**PRIOR YEAR**	
CASH				
FIRST INTERSTATE BANK - SAVINGS	507,684.94		612,225.99	
FIRST INTERSTATE BANK - CHECKING	41,199.73		28,344.35	
WYOMING BANK AND TRUST	-		3,874.18	
FARMERS STATE BANK	-		-	
WYO-STAR	-		0.04	
WYOMING CLASS	6,449,923.61		6,877,603.08	
AMERICAN NATIONAL CD	38,906.12		37,573.68	
AMERICAN NATIONAL CD	40,418.23		38,673.33	
FIRST NATIONAL BANK CD	34,570.75		33,567.02	
PETTY CASH	165.00		165.00	
CASH REGISTERS	2,842.40		2,842.40	
WYO-STAR - O&M	1,081,995.72		982,536.74	
WYO-STAR - BOOKMOBILE	-		-	
WYOMING CLASS - BOOKMOBILE	20.95		212,140.46	
TOTAL CASH		8,197,727.45		8,829,546.27
INVENTORY				
FOOD PRODUCTS	3,141.18		3,889.16	
DRINK PRODUCTS	3,800.77		2,756.59	
MERCHANDISE	4,269.42		1,423.90	
CUSTOMER SUPPLIES	4,966.80		4,185.49	
TOTAL INVENTORY		16,178.17		12,255.14
TOTAL CURRENT ASSETS		8,213,905.62		8,841,801.41
	LIABILITIES AND FUND BALANCE			
LIABILITIES	**CURRENT YEAR**		**PRIOR YEAR**	
CAFÉ GIFT CARDS	9,239.67		9,099.74	
TOTAL LIABILITIES		9,239.67		9,289.74
FUND BALANCE	**CURRENT YEAR**		**PRIOR YEAR**	
RESTRICTED - O&M	1,126,545.55		982,536.74	
RESTRICTED LBB	-		1,527.57	
BOARD DESIGNATED RESERVES	2,847,692.31		2,847,692.31	
RESTRICTED - 1ST STEPS	-		234,718.64	
RESTRICTED - BOOKMOBILE	40,753.14		201,325.83	
PETTY CASH	165.00		165.00	
CASH REGISTERS	3,381.66		3,381.66	
RETAINED EARNINGS - PRIOR	2,003,207.25		2,003,207.25	
REVENUE OVER EXPENDITURES	2,182,921.04		2,557,956.67	
TOTAL FUND BALANCE		8,204,665.95		8,832,511.67
TOTAL FUND BALANCE AND LIABILITIES		8,213,905.62		8,841,801.41

Laramie County Library

The Library Café Financial Statement for Period 1 Ending July 31, 2026

Percent YTD 8.33%

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	CAFÉ INCOME						
470-000	FOOD SALES	7,317.72	7,317.72	5,416.67	65,000.00	(57,682.28)	11.26%
471-000	KIDS FOOD SALES	1,047.12	1,047.12	916.67	11,000.00	(9,952.88)	9.52%
472-000	HOT DRINK SALES	3,489.37	3,489.37	3,333.33	40,000.00	(36,510.63)	8.72%
473-000	COLD DRINK SALES	2,978.22	2,978.22	1,916.67	23,000.00	(20,021.78)	12.95%
474-000	MERCHANDISE SALES	301.07	301.07	250.00	3,000.00	(2,698.93)	10.04%
475-000	SALES TAX COLLECTED	7.08	7.08	583.33	7,000.00	(6,992.92)	0.10%
476-000	CAFE MISCELLANEOUS INCOME	0.00	0.00	125.00	1,500.00	(1,500.00)	0.00%
	TOTAL CAFÉ INCOME	**15,140.58**	**15,140.58**	**12,541.67**	**150,500.00**	**(135,359.42)**	
EXPENSES							
	CAFÉ COST OF GOODS						
640-000	FOOD PRODUCTS	4,578.39	4,578.39	3,750.00	45,000.00	(40,421.61)	10.17%
642-000	DRINK PRODUCTS	3,212.69	3,212.69	3,666.67	44,000.00	(40,787.31)	7.30%
645-000	MERCHANDISE	(1,837.55)	(1,837.55)	208.33	2,500.00	(4,337.55)	-73.50%
648-000	CUSTOMER SUPPLIES	482.08	482.08	1,333.33	16,000.00	(15,517.92)	3.01%
	TOTAL CAFÉ COST OF GOODS	**6,435.61**	**6,435.61**	**8,958.33**	**107,500.00**	**(101,064.39)**	
	PERSONNEL						
505-020	SALARY - THE LIBRARY CAFÉ	11,371.29	11,371.29	13,333.33	160,000.00	(148,628.71)	7.11%
515-020	FICA	840.98	840.98	1,020.00	12,240.00	(11,399.02)	6.87%
516-020	WYOMING RETIREMENT	2,138.70	2,138.70	1,666.67	20,000.00	(17,861.30)	10.69%
710-020	INSURANCE - HEALTH	0.00	0.00	2,083.33	25,000.00	(25,000.00)	0.00%
715-020	INSURANCE - DENTAL	0.00	0.00	41.67	500.00	(500.00)	0.00%
718-020	WORKERS' COMPENSATION	0.00	0.00	66.67	800.00	(800.00)	0.00%
	TOTAL PERSONNEL	**14,350.97**	**14,350.97**	**18,211.67**	**218,540.00**	**(204,189.03)**	

		Current Period Actual	YTD Actual	YTD Budget	Annual Budget	Remaining Budget	Percent of Budget
	CAFÉ OPERATIONS						
523-020	LICENSES/PERMITS	100.00	100.00	41.67	500.00	(400.00)	20.00%
525-020	CAFE SUPPLIES	174.08	174.08	291.67	3,500.00	(3,325.92)	4.97%
534-020	MARKETING - CAFE	0.00	0.00	0.00	0.00	0.00	
658-020	CAFE REPAIR & REPLACE EQUIPMENT	0.00	0.00	458.33	5,500.00	(5,500.00)	0.00%
780-020	CAFE EQUIPMENT/FURNISHING	0.00	0.00	583.33	7,000.00	(7,000.00)	0.00%
840-020	MERCHANT FEES	1,742.95	1,742.95	1,666.67	20,000.00	(18,257.05)	8.71%
845-020	CAFE SALES TAX EXPENSE	647.18	647.18	766.67	9,200.00	(8,552.82)	7.03%
	TOTAL CAFÉ OPERATIONS	**2,664.21**	**2,664.21**	**3,808.33**	**45,700.00**	**(43,035.79)**	
TOTAL EXPENSES		**23,450.79**	**23,450.79**	**30,978.33**	**371,740.00**	**(348,289.21)**	
INCOME OVER EXPENSES		**(8,310.21)**	**(8,310.21)**	**(18,436.67)**	**(221,240.00)**	**212,929.79**	